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Dear Students:

Welcome to A-State, home of the Red Wolves! It is our honor to provide you with the highest quality education and living-learning environment. We value your trust and strive continually to meet your needs to the very best of our ability.



This handbook contains information that each of you will need at some point in your academic career at A-State. I encourage you to familiarize yourself with it and refer to it often. The Student Handbook, along with the Undergraduate Bulletin, will provide answers to most of your questions, and will direct you to other resources if needed.


As A-State continues to provide excellence in education, we are proud to offer students quality residential, dining, and fitness/recreation facilities as well as services that support your personal and professional growth. Cultural, entertainment, and athletic events are available to you on campus throughout the year. I hope you will take the opportunity to be part of the many student clubs and organizations registered with the Leadership Center. If you don't find a group that fits your interests, consider starting your own registered student organization.

I encourage you to focus on the pursuit of knowledge and to become involved with out-of-class activities that support development of leadership skills, decision-making abilities, and civic responsibility.

Sincerely,

Martha Spack, Ed.D.
Vice Chancellor of Student Affairs
Dean of Students

Arkansas State University educates leaders, enhances intellectual growth and enriches lives.




http://www.astate.edu/a/academic-affairs-and-research/	870-972-2030
http://www.astate.edu/a/disability/	870-972-3964
https://www.astate.edu/info/admissions/undergraduate/	870-972-2782
http://www.astate.edu/college/university-college/advising-center/	870-972-3001
http://www.astatealumni.org/	870-972-2586
https://astatebookstore.com/	870-935-2325
www.astateredwolves.com	870-972-3880
https://www.astate.edu/a/card-center/	870-972-2900
http://www.astate.edu/a/student-union/	870-972-2056
http://www.astate.edu/a/careers/	870-972-2055
http://www.astate.edu/a/chancellor/	870-972-3030
http://www.astate.edu/a/counseling-services/	870-972-2318
https://www.astate.edu/a/dean-of-students/	870-972-2048
http://www.astate.edu/a/dining/	870-972-2059

http://www.astate.edu/a/finance/	870-972-2024
http://www.astate.edu/a/finaid/	870-972-2310
https://www.astate.edu/a/enrollment-management/	870-972-2329
http://www.astate.edu/college/graduate-school/	870-972-3029
http://www.astate.edu/a/leadership-center/greek-life/	870-972-2055
https://astatetheherald.com/	870-972-3076
http://www.astate.edu/a/its/	870-972-3933
https://www.astate.edu/a/global-initiatives/international/	870-972-2329
http://www.astate.edu/a/campus-recreation/intramurals/	870-972-3109
http://kasu.org	870-972-2200
http://www.astate.edu/a/leadership-center/	870-972-2055
http://www.astate.edu/a/library/	870-972-3077





Arkansas State, founded in 1909, is the second-largest university in the state. It is located on

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Education and Behavioral Scienc

<http://www.astate.edu/a/academic-affairs-and-research/>

The academic division of the university is under the direction of the Provost and Executive Vice Chancellor for Academic Affairs and Research.

Arkansas State University is accredited by The Higher Learning Commission (HLC). A-State was first accredited in 1928 and has had continuous accreditation since that time. Arkansas State participates in the Standard Pathway option for maintaining accreditation with HLC that follows a 10-year cycle with comprehensive reviews in years four and ten. The Standard Pathway is focused on quality assurance and institutional improvement. Information regarding accreditation can be found at the link below:

<https://www.astate.edu/a/assessment/Accreditation/>

<http://www.astate.edu/info/academics/degrees/>

<http://www.astate.edu/a/registrar/students/bulletins/>

Each student should study the Undergraduate or Graduate Bulletins and this Student Handbook-53Nent

<http://www.astate.edu/college/university-college/academic-advising-at-a-state/index.dot>

Undergraduate:

<http://www.astate.edu/a/registrar/students/registration/index.dot>

Graduate:

<http://www.astate.edu/college/graduate-school/academic-policies/>

<http://www.astate.edu/a/registrar/students/add-or-drop-classes/>

Undergraduate:

<https://www.astate.edu/a/registrar/students/withdrawals/index.dot>

Graduate:

<http://www.astate.edu/college/graduate-school/academic-policies/>


Undergraduate:

<https://www.astate.edu/a/registrar/students/academic-standing/index.dot>

Graduate:

<http://www.astate.edu/college/graduate-school/academic-policies/>

Students should attend every lecture, recitation and laboratory session of every course in which they are enrolled. Students who miss a class session should expect to make up missed



work or receive a failing grade on missed work. It is the practice of Arkansas State University to allow students to participate in university sponsored academic or athletic events, even when those events cause them to be absent from class. Students participating in university sponsored academic or athletic events will not have those days counted against their available absences and will be given reasonable opportunities to make up missed assignments and exams.

Students enrolled in freshman or sophomore level courses numbered 1000 or 2000 may during the spring and fall semester miss no more than twice the number of lectures,



- c) Research for an assignment, as well as the complete assignment, must be the work of the person seeking academic credit for the course. Permission of the instructor to use prior work completed for another course or assignment must be obtained in advance.

Cheating is an act of dishonesty with the intent of obtaining and/or using information in a fraudulent or unauthorized manner. Examples of cheating include, but are not limited to:

- 1) Observing and/or copying from another student's assignment.
- 2)



6)




The hearing will be conducted in private. Witnesses will be admitted for testimony only and then asked to leave. The testimony will be tape recorded, but the final deliberations of the committee will not be recorded.

The student and the individual against whom the complaint has been filed must appear in person and answer questions from members of the hearing committee. The student and the individual against whom the complaint has been filed each may have one person present during the hearing to advise them. Those persons may not address the hearing committee, speak on behalf of the student or individual against whom the complaint has been filed, question witnesses, or otherwise actively participate in the hearing.

A

national test date. One program gives students the opportunity to earn college credit-



The Red W.O.L.F. Center includes three full-size basketball courts and a Multi-Activity Court (MAC). The Red W.O.L.F. Center also has designated areas for Group Fitness classes (dance and spin studios), and a one-tenth mile indoor walking/jogging track. Additionally, the facility has a 31 ft. high indoor climbing wall, and bike and hammock share programs available to students.

The Red W.O.L.F. Center is equipped with a variety of cardio equipment such as Woodway Treadmills, Precore Ellipticals and AMTs, Cybex ArcTrainers, Upright and Recumbent Bicycles, Espresso Bikes, Helix Lateral Trainers, Mat



At the Acansa dining hall, students can opt for meals to-go. This program provides students with a reusable container, allowing them to take their food with them. Once they are done, they can simply return the container and receive a fresh one for use or to store for future use. The Reng Student Union also houses several retail outlets including Godfather's Pizza, Howl's Campus Grill, Chick-fil-A, Freshens, Scarlet's Kitchen, Sushi with Gusto, the Campus Store, Starbucks, and The Sweet Shoppe. If you can't make it to the Union, you can choose to swing by the Humanities & Social Sciences building and enjoy Einstein Bros Bagels. North Park Quad Campus Store has a variety of retail items with twice as much space as the Student Union campus store, we are able to provide more household and grocery items for students to choose from. NPQ remains open till midnight on weekdays to give students flexible shopping hours. We also offer mobile ordering through our new Everyday App to allow students to order ahead and skip the line. Through this app we also offer late night delivery to on-campus residence halls and apartments till 11:00pm.

Our newest addition is The Aspretto Coffee Cart located on the main floor of the Dean Ellis Library. For a hot on-the-go option our Just Baked Vending machine at the Study Lounge in the Reng Student Center is available for those with a need for a hot food option after hours as it is available 24hrs.

In addition to campus dining, Sodexo Dining Services offers full-service catering. Our catering services rank among the best in Northeast Arkansas! We cater dinners for on-campus groups, local businesses, private events, and even nationally known guests. We plan, design, prepare and deliver catering services for all kinds of events. Continental breakfasts, box lunches, corporate banquets, and weddings are a few things in which our catering staff specializes.

<http://www.astate.edu/LeadershipCenter>

The Leadership Center consists of several major areas of concentration and houses two departments: The _____ and the _____. For each of the following areas, staff and students create programming for the student body at A-State. Nearly all events sponsored by this office are free to students with a valid A-State ID. The professional staff members within the Leadership Center are available to assist students by promoting academic success, demonstrating positive leadership, fostering a sense of diversity, and encouraging students to form a connection with the campus community.

The Leadership Center announces all events through several forms of communication such as the A-State Daily Digest, the Student App, posters and flyers around campus, social media outlets hosted by the Leadership Center, and mass emails to student organizations. If you are interested in a specific event or in volunteering to assist in planning for an event, feel free to stop by the Leadership Center to speak with a staff member or student leader. The Leadership Center is located on the second level of the Reng Student Union, Suite 2067. The office is staffed from 8:00 a.m. to 5:00 p.m., Monday through Friday.

<http://www.astate.edu/LeadershipCenter>



Leadership Programs
New Student Orientation
Registered Student Organizations
Reng Student Union/Pavilion Reservation for Facility Usage
Student Activities Board
Student Government Association
Volunteer A-State

<http://www.astate.edu/NSO>

New Student Orientation is a mandatory program designed to assist incoming students in developing an understanding of the transition students will make to the collegiate environment and to enhance their success in college. There is no fee associated with the Orientation program. Throughout the Orientation process, students will have the opportunity to meet an academic adviser, register for classes, and learn about the University. Also, students will meet currently enrolled A-State students as well as other new students. Parents also enjoy a unique program of events that involves their participation in their student's collegiate experience. Please visit: <http://www.astate.edu/NSO>

<http://www.astate.edu/RSO>

The students at Arkansas State University sponsor a wide variety of student organizations on campus. These organizations allow students to become connected with peers who share similar interests. Being a member of a student organization provides an avenue for students to stay connected outside of the classroom, meet new friends, and explore academic and social interests with other students.

The Leadership Center offers advisement to student organizations on campus. In addition, the Leadership Center maintains an accurate listing of all student organizations and provides contact information for those students interested in joining a specific organization. Currently, students have the opportunity to join academic, club sports, special interest, Greek, and religious organizations on our campus. For more information, contact the Leadership Center at 972-2055.

- 1) Students who are selected to participate in any leadership experience advised through the Leadership Center (SAB, Orientation Leaders, GSL, etc.) must be in good standing with the University and maintain the minimum GPA requirements designated by the program guidelines.
- 2) All Registered Student Organizations must abide by the policies and procedures set forth by the Leadership Center. Registered Student Organizations found in violation of the Standards of Student Conduct are subject to sanctions outlined in the Student Conduct process. Registered Student Organizations and their individual members are

responsible for knowing and abiding by all University regulations as included in, but not limited to: Leadership Center General Policies, Standards of Student Conduct, Student Handbook, and special rules designed by governing groups (example, IFC, NPHC, NPC, SGA, SAB, Etc.) In addition, Registered Student Organizations and their individual members are held responsible for knowing and abiding by all local, state and federal laws.

- 3) All Registered Student Organizations and their individual members who are Chapters of an Inter/National Organization are held responsible for knowing and abiding by the rules and regulations of the Inter/National Organization.
- 4) Registered Student Organization Requirements: Registered Student Organizations will be recognized by the university upon completion of all requirements set forth by the Leadership Center, this includes but is not limited to submitting an updated Constitution, membership roster, and leadership form each semester or academic year as changes are made. Constitutions should be updated each fall semester.
- 5) Eligibility for Membership in a Registered Student Organization: Only A-State students and professional staff may serve as active, voting members of a campus organization. A student who is on academic or conduct suspension may not serve as an active member of any campus organization.
- 6) Eligibility to Hold Office in a Registered Student Organization: Only full-time students who are not on academic or conduct probation or suspension and have a minimum GPA of 2.5 and meet the grade requirements of the given organization if they are more rigorous may hold office in any organization.
- 7) Financial Records for Registered Student Organizations: Registered campus organizations that do not have financial records audited by their national office may keep their funds in the Office of Finance of the university subject to annual audit.
- 8) Formation of New Registered Student Organizations: New registered student organizations may be formed at the university by approval of the Leadership Center Designee and the Director of Leadership Center. Applications are available in the Leadership Center and organizations may also find registration information online at <http://www.astate.edu/LeadershipCenter>.
- 9) Unregistered Student Organizations: Unregistered student organizations may not function at A-State. A-State students may not participate in unregistered or unrecognized student organizations per the Standards of Student Conduct. Unregistered or unrecognized organizations may not reserve space nor hold events or activities for the A-State student body.
- 10) Appeals: The Director of the Leadership Center and/or the Dean of Students will serve as the appeals officer if a potential student organization is unhappy with the decision made by the Leadership Center designee.

For updates on all currently registered student organizations, visit <http://www.astate.edu/LeadershipCenter>.

<http://www.astate.edu/SAB>

The Student Activities Board (SAB) plans entertaining and educational events for the campus community. Events are planned by the students for the students. Throughout the semester students have the opportunity to participate in a wide variety of events including Welcome Week, Order of the Pack, Homecoming, SpringFest, Speakers, and Multicultural Events.

Student Activities Board Directors are selected each March through an application and interview process. Volunteer event committees meet regularly throughout the year to plan and implement events sponsored by SAB. To become involved with SAB contact the Leadership Center at 972-2055 to receive up-to-date information regarding meetings and events.

SAB is comprised of a President, Committee Directors, and Committee Members.

<http://www.astate.edu/SGA>

The Student Government Association (SGA) is the voice of the graduate and undergraduate student body at Arkansas State University. Senators and staff seek to provide advocacy and support by highlighting key campus issues, serving on university committees, and participating in the university shared governance process. SGA raises awareness by hosting periodical Campus Safety Walk-Throughs, sponsoring the A-State Food Pantry and more. SGA led initiatives to build the Reng Student Union and Red WOLF Center.

The Senate consists of elected student representatives for each classification and academic college, as well as, representatives for the Non-Traditional student population, the International student populations, ROTC, and the Honors College. President, Vice President and Senator elections are conducted each March and Freshman Senator elections occur every September. The elected President and Vice President appoint an administration consisting of a Parliamentarian, Cultural Diversity Director, Public Relations Director, Chief of Staff, and Secretary.

<http://www.astate.edu/a/student-union/index.dot>

The Reng Student Union is the hub of campus life at A-State providing student services, campus activities, meeting rooms, and banquet and conference capabilities. The A-State Pavilion, located near Centennial Bank Stadium, is also operated by the Reng Student Union. The Reng Student Union offers its facilities and event planning services to all A-State registered student organizations at no charge when those events are free to the university and community.

The Campus Information Center is centrally located on the second floor of the Reng Student Union for students and campus guests who may have inquiries about campus and community events and their locations.



<https://www.astate.edu/a/careers/>

Career Services serves as a bridge between students, alumni, faculty, and employers during the career planning process that provides programs and learning strategies to educate, enhance, and enrich lifelong academic and career goals.

Provides Career Coaching

Hosts Career Fairs and special events

Conducts career development presentations and workshops

Assists students with obtaining work-study positions, part-time jobs, internships, and full-time-opportunities

Career Services offers a variety of services to assist you with developing career readiness confidence while meeting your career-related goals. Services are free and include the following: career coaching, access to job listings, career-related workshops, and career fairs.

Career coaching sessions are used to explore opportunities related to a student's major and career goals. Sessions are offered in-person and virtually.

Career Services profors.

<https://www.astate.edu/parking>


Our mission is to provide courteous, safe, and efficient parking services for the campus community and general public.

- 1) Read the parking regulations online at www.AState.edu/Parking.
- 2) Display a current parking permit in the proper manner at all times.
- 3) Report a missing permit immediately to Parking Services.
- 4) Secure a temporary permit from Parking Services if current permit is unavailable.
- 5) Update any changes in primary vehicle information at the Parking eBiz site through myCampus.
- 6) Report any changes in resident/commuter status to Parking Services.
- 7) Avoid parking in unauthorized zones such as visitor *, fire lanes, service/delivery, etc.
- 8) Avoid parking in reserved or contract spaces. **
- 9) Pay all metered and garage parking during the hours posted.
- 10) Avoid relying on hearsay regarding parking regulations. ***

* Visitor parking is never an option for students and employees during the hours posted.

** Unauthorized vehicles parked in reserved or contract spaces will be ticketed and towed.

*** The current version of the online parking regulations is the best source for parking regulation information.



members also work at residence halls desk to aid visitors, handle the office business calls, assisting residents with problems, and promote a positive image for the residence hall.

The Residence Education Coordinator (REC) is a professional staff member who has the primary responsibility for the overall operation of the residence hall community. They are concerned with helping students utilize the facilities, aiding student adjustment to university life, and acting as advisers to students and organizations within the residence halls. These full-time staff members work closely with the Office of Student Conduct as necessary.

Facilities Management (FM) staff members are responsible for normal cleaning duties in public areas. Residents are responsible for cleaning their own rooms and bathrooms. The FM staff in each hall do a great deal to make the hall a more comfortable and pleasant place in which to live. The neat and clean appearance of the halls, lounges, and public restrooms are a direct result of their efforts. Student cooperation in caring for these facilities will help make the job of the staff much easier and will help create a pleasant atmosphere in each hall.

The FM maintenance staff is responsible for making repairs in the residence halls and apartments. Maintenance problems should be reported by submitting a work order online via the University Housing Website link or through a residence hall staff member or front desk in







Residents who wish to have their prepayment refunded must ensure that their permanent address is correctly listed in A-State Self Service. Upon checking out, the paperwork will be processed by the Office of University Housing. A resident may request a refund of the prepayment in writing prior to the dates outlined in the University Housing- Housing Contract. All prepayment refunds will be processed by the 11th day of class through University Housing and then the refund processed through the Office of Finance. This process usually takes from two to three weeks.

Break housing may be available between semesters, fall break, and spring break in non-apartment locations where the break is not included in the contract. If break housing is available, there will be a charge for this service by paying the nightly rate per community. Break housing must be pre-arranged with the Office of University Housing. If a student is found in housing during interim periods without proper arrangement, that student will be charged for their stay and receive a conduct referral. Students living in Collegiate Park, Red Wolf Den, Greek Village, Pack Place, Village, or The Circle will not be charged for break housing.

A resident who has decided to not return to the residence halls or to cancel their room assignment must contact the Office of University Housing in writing. Please review your University Housing contract for the prepayment refund policy.

(where applicable) available to another student or guest. All furnishings are to remain in the resident's room at all times this is to include the mattress and bed frame of the extra bed. There is no correlation between the amount of the additional fee and the size of furnishings of the room. When a student reserves a room on a single basis for a particular semester, they are obligated for the additional fee for that semester even though they may later decide to accept a roommate or move to another room.

Students who wish to reside in summer housing must be enrolled for the upcoming Fall term or enrolled in classes for the summer term. Students must submit a summer housing application through the Office of University Housing. Information for summer housing sign-ups are communicated through email and on the University Housing website. Interim housing may be available for the week(s) between Spring and Summer and Summer to fall terms. Contact the Office of University Housing for specific charges and instructions.

In a community living situation, it is necessary to impose certain standards for conduct and behavior to ensure order. Each resident living in the residence hall has certain rights to which







Contact paper or removable wallpaper may not be used on any surface or university owned furnishings unless it is serving as drawer liner.

Cooking is only permitted in kitchens or when a student is using an approved appliance. Residents are responsible for ensuring that proper sanitation, ventilation and fire safety precautions are taken. If students are using the hall kitchen, they must clean up the area following use.

Students and guests must adhere to a courteous level of sound at all times. Courtesy hours are always in effect.

The following decorations are prohibited:

- Decorations hindering the use or restricting access to hallways, doorways, stairs, corridors, or fire related equipment.

- Cardboard, aluminum foil, cellophane, flags or other items used as window coverings, excluding cloth curtains.

- Curtains may only be hung using tension rods.

- Displaying alcohol/drug signs, or other related alcohol/drug memorabilia so they are visible from outside a student residence (such as in windows or on doors).

- Displaying alcohol containers of any kind.

- Attaching items to or tampering with light fixtures, ceiling tiles, fire safety equipment or exit signs.

- Hanging or displaying any item within 5 feet of a sprinkler spout.

- Using nails or other items that will puncture a wall. This clause is not applicable in the Village Apartments.

- Only adhesive putty, plastic adhesive hooks and magnets may be used to affix decorations. No tape may be used on walls or doors. This clause is not applicable in the Village Apartments.

- Using a cut/live evergreen tree as decoration.

- Painting or permanently altering a room in any way.

- Displaying electric/neon signs.

- Mounting televisions to the wall.

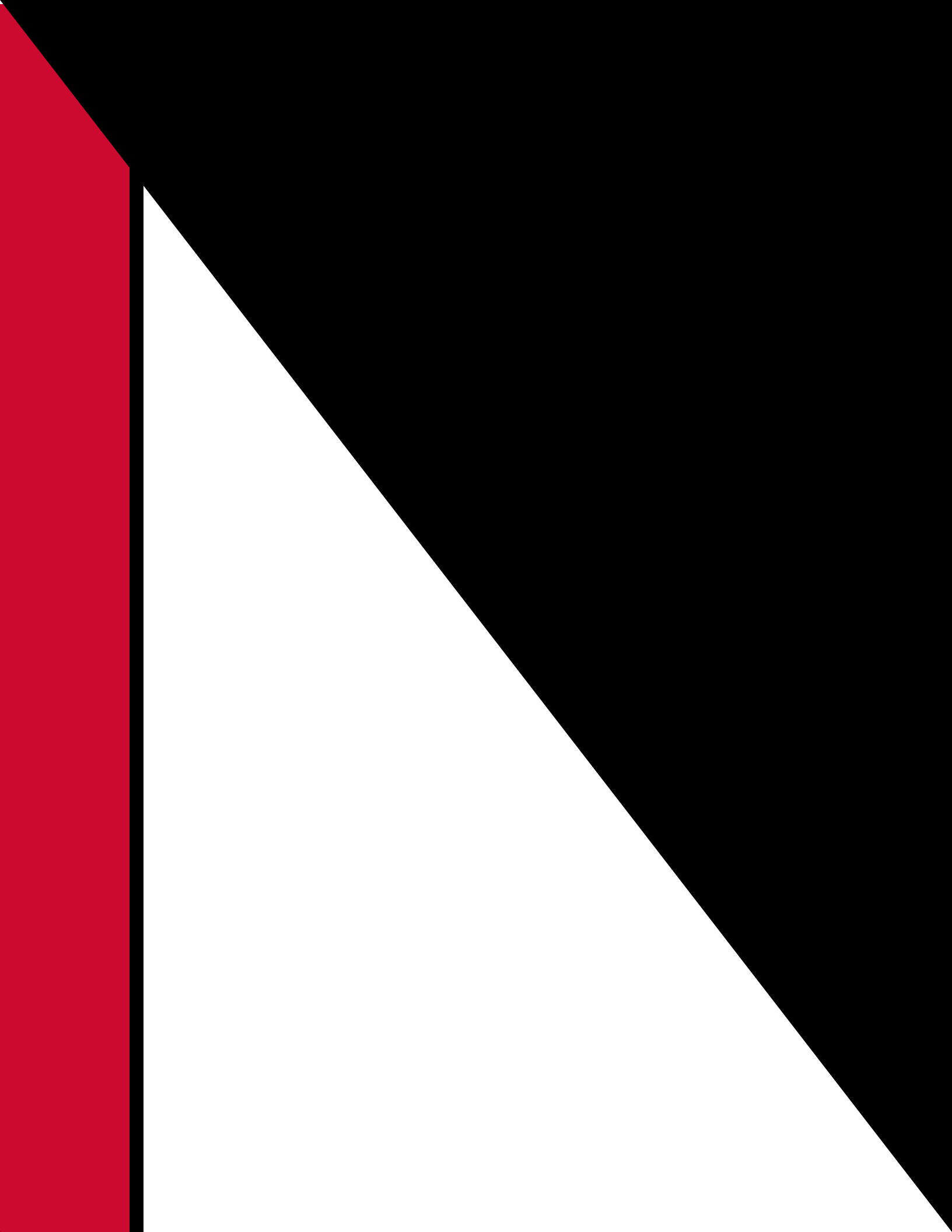
- Displaying material that is unlawful so it is visible from outside a student residence (such as in windows or on doors).

- Nothing can be mounted or hung from the ceiling.

- No more than 30% of the wall/ceiling space may be covered. No paper may be hung within 1 foot of an electrical outlet.

- LED decorative lights are not to be hung from ceiling or walls in a banner that sticks directly to the paint or uses multiple nail holes.

Students and guests may not interfere with the normal operation of an elevator.



Students may not use multiple-outlet connections unless they are a power strip with a built-in circuit breaker that is clearly marked, carries an Underwriter's Laboratory (U.L.) approval, has a maximum load of 15 amps and is plugged directly into a wall electrical outlet. Plug-mounted surge protectors are allowed, but must meet the same requirements as power strips. Extension cords must be heavy duty (no less than 12 gauge) extension cords and used properly.

Students and guests must adhere to minimum mandatory quiet hours in and around residence halls. Quiet hours are 10:00 pm – 8:00 am, seven days a week.

Students and guests must adhere to 24-hour quiet hours beginning each semester at 9:00 pm the last day of normally scheduled classes and ending after the completion of the final University exam period. Students and guests who violate this policy may be immediately removed from University housing.


University Housing has designated a location for all university property in and around university owned housing and common areas. Property may not be moved from its designated position without prior approval from the appropriate REC.

Residents and guests may only have syringes for medically prescribed usage. They may not place exposed hypodermic needles directly in trash containers. If no container is available, used needles should be taken to the NYITCOM at Arkansas State Medical Clinic.

The appropriate trash receptacles (dumpsters) provided outside should be utilized for the disposal of all trash. Room trash cannot be disposed of in the residence hall trash cans located in kitchens, laundry facilities, common lounge space, and small trash bins outside of residence halls. Recycling receptacles should be used for only approved recycled items and not residents other personal trash items.

Heating and air conditioning vents, registers as well as return vents such as those in doors are to be left uncovered. If a student needs a vent to be dampened or adjusted, they should put in a work order for maintenance to make the appropriate adjustments.

A screen may not be removed from its window



Residents who fail fire, health, and safety inspections will be given, in writing, 48 hours and the necessary corrections that must be made. If items found during the health, safety, and fire inspection are a violation of policy they may be confiscated. Violations of policy will be referred to the Office of Student Conduct. If the resident(s) fails the follow-up inspection they may be subject to fees to correct the issue, conduct violations and/or cancellation of the University Housing Contract.

concerns cannot be resolved, the Office of University Housing has the right to relocate one, both or none of the roommates.

Visitation provides an opportunity for residents to create a more desirable living experience and further personal growth through greater interpersonal contact among students of both genders. The responsibility of this policy rests upon the individual who must maintain the element of academic privacy in the living areas, maintain their conduct in a manner that is in consideration of roommates or other concerned parties, and act in accordance with all university policies.

A guest is anyone who is not a resident of that specific residence hall or apartment (i.e. University Hall visiting Kays Hall). All guests must be checked in to the First Year Residence Halls (Kays and University) through the front desk, except intra-visitation in Kays Hall.

Determined by the living unit.

Determined by international and/or national policies.


Sunday through Thursday:	8a.m. - Midnight
Friday and Saturday:	8a.m. - 3 a.m.

The intra-visitation policy for the residents of Kays Hall was designed to help enhance the community's group dynamics. The intra-visitation hours (Kays Hall residents visiting fellow Kays Hall residents) are 24 hours a day. However, the escort policy must be followed at all times.

Any guests who do not reside in Kays Hall who wish to visit residents of Kays Hall must follow the normal visitation policies and hours. Individual floors in Kays Hall may choose to limit intra-visitation or visitation hours on a floor by a vote of that community at the beginning of each semester. These hours must be posted at the entrance to the hall.

The following policies must be maintained for visitation:

- 1) All entering into and exiting from the hall must be through the lobby. Emergency fire doors are to be kept secured and used only in case of emergencies.
- 2) Each resident must meet and escort their guest to and from the lobby. Guests must be escorted at all times throughout the building.
- 3) Each guest must leave their IDs or some satisfactory form of photo identification with the Desk Assistant on duty in the hall (except intra-visitation in Kays Hall).
- 4) Each resident will be held responsible for the conduct of his or her guests.
- 5) The resident and their guest together must reclaim the IDs and/or other forms of identification before the closing hours of visitation.

- 
- 6) Violations of the visitation policy will subject the resident and their guests to conduct action.
 - 7)

obtain local directory information about the missing student and immediately notify the missing student's resident




<http://www.astate.edu/FinAid>

Welcome to the Arkansas State University Financial Aid and Scholarships Office. We strive to meet the financial needs of students by providing resources to those who would otherwise be unable to pursue a college education. We are located on the second floor of the Reng Student Union between Career Services and the Office of Admissions. Our office hours are 8 a.m. to 5 p.m., Monday through Friday.

The Financial Aid and Scholarships Office coordinates the awarding of grants, scholarships, loans and work-study funds to provide a comprehensive financial aid package for our students. You may find additional information about institutional scholarships, privately funded scholarships, state student aid, and federal student aid at <http://www.astate.edu/FinAid> or by calling our office at 870-972-2310, or e-mail us at FinAid@AState.edu.

Students also must meet specific academic requirements to

<https://www.astate.edu/info/admissions/undergraduate/>



access to buildings/locations/spaces, use of various modes of communication, use of assistive devices and technology, adjustments regarding extracurricular activities, and more. Students who need to receive accommodations must register with Access and Accommodation Services, participate in an intake session, and follow the process required to maintain accommodations for each term.

Access and Accommodation Services (A&AS) is a student-centered, service-oriented program that assists students in gaining the knowledge and skills necessary for success in the university environment and beyond. The office also offers students with and without disabilities opportunities for work study and volunteerism. We strive to make interactions with our office rewarding and beneficial.

Students interested in working or volunteering may contact Access and Accommodation Services at (870) 972-3964, dservices@astate.edu, or visit the office in the Reng Student Union, Room 2181.

Arkansas State University has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the U.S. Department of Justice regulations while implementing Title II of the Americans with Disabilities Act. Title II

the Division of Access and Institutional Engagement or the Administrative Hearing Committee.

The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as filing of an ADA complaint with the responsible federal department or agency. Use of the grievance procedure is not a prerequisite to the pursuit of other remedies. The entire process shall be constituted to protect the substantive rights of interested persons to meet appropriate due process standards and to assure that Arkansas State University complies with the ADA and implementing regulations.

www.astate.edu/a/counseling-services/

Wilson Counseling Center
[870] 972-2318 • FAX [870]-972-3375
Monday-Friday 8:00 A.M. - 5:00 P.M.

The Wilson Counseling Center is committed to helping you benefit as much as possible from your experience at A-State. This support may include helping you to perform better academically, to cope with your emotions, or to be more effective in your relationships with others.

The University environment can be exciting and challenging. It also can be highly stressful since you may face academic pressures as well as demands from family, friends, and loved ones at the same time. While we work with students who may be experiencing a crisis, our goal is to help you deal with your concerns before they develop into more serious problems.

To enroll in counseling, please contact our office at 870-972-2318, drop by the office, or email us at counseling@astate.edu to schedule an initial intake. During the intake, you will consult with a counselor who will help determine the best way to meet your goals. Wilson Counseling Center provides multiple options for care including group counseling, online self-help through TAO, workshops, consultation, and short-term individual counseling.

- To help foster an inclusive campus environment where everyone matters and everyone contributes.
- To advance diversity education and cultural competence through programs and initiatives.
- To provide leadership opportunities and development for students.
- To facilitate meaningful relationships and provide collaboration opportunities that create multicultural awareness.
- To continuously advocate for marginalized student groups.

: 870-680-4052 or astateMC@astate.edu

The Multicultural Center staff plans a variety of events to assist faculty, staff, and students with learning about and celebrating cultures (i.e. Hispanic Heritage Month, Black History Month, LGBT+ Awareness, etc). Additionally, the Center sponsors programs that promote the academic success and social integration of marginalized and underrepresented populations.

The Multicultural Center staff works with student leaders on key skills to develop as a multicultural leader. Students use these skills for things such as contributing to student organizations, job preparation, or event planning, etc.

The Multicultural Ambassadors are students who are passionate about multicultural education and who take an active role on campus to bring awareness to multicultural issues. Multicultural Ambassadors are selected each spring semester in April. Interested students can pick-up an application in the Multicultural Center.

The Multicultural Center staff provides training and/or workshops to help individuals and groups learn about themselves, ways to advocate for marginalized groups, and how to incorporate diversity into their everyday life.

The Multicultural Center supports a number of multicultural student groups. These groups allow students to become acclimated to campus life, to advocate for the needs of marginalized students on campus, to connect with other multicultural students, and to develop leadership skills and skills for communication across cultures. (i.e. Sister to Sister (S2S), Brother 2 Brother (B2B), Hispanic Outreach & Latino Appreciation (HOLA), Gender-Sexuality Alliance, Black Student Association (BSA), and more).

Stop by and visit with our staff, hang with your friends, meet new friends, or just get away from the everyday hustle and bustle of college life. The Multicultural Center offers a lounge space in Reng Student Union Suite #3003.

Students can stop by the Multicultural Center to check-out books, magazines, artifacts, documentaries, and more in the Resource Library. This option is great for students to use for class projects or for general knowledge to learn about other cultures and groups.

The Multicultural Center space is available for meetings and programs. To book the space, contact us at 870.680.4052 or email astatemc@astate.edu.

All students are welcome to the Multicultural Center to use the Mac computer lab and study lounge.

Want to get involved with the Office of Multicultural Affairs? We have plenty of volunteer opportunities. Call us at 870.680.4052 or email astatemc@astate.edu. The staff members are located in the Multicultural Center on the third floor of the Reng Student Union, suite #3003. Office Hours are posted online at the following link: <http://www.astate.edu/a/multicultural-center/>.

: Various programs are hosted during March, National Women's History month to acknowledge, teach and celebrate the accomplishments of women across the globe.


Students, faculty, or staff can receive training on how to advocate for individuals who identify as LGBT+. The training offers a space where students can be heard and learn in a no judgment zone. Attendees receive resources to assist with fostering success for LGBT+ students.

Each year, Multicultural Center sponsors a lecture or workshop to discuss topics and promote awareness for issues surrounding the LGBT+ community.

Each month Women and Gender Initiatives highlights different social justice topics through panel discussions, informational tables in the Open Court Area of the Student Union, and through our social media. We also spotlight Transgender Day of Remembrance, World Aids Day, and National Pronouns Day. We offer information, personal stories, and resources for understanding more about these topics as well as different ways to get involved. It is our goal to provide visibility to issues affecting women and the LGBTQ+ community.

Connect with Women and Gender programs in the Multicultural Center, located in the Reng Student Union Suite #3003.

<http://www.astate.edu/a/multicultural-center/non-trad/>



Non-Traditional Student Services helps connect non-traditional students to Arkansas State University and Jonesboro by providing educational and social resources and programs to help ensure success for all non-traditional students. Our area sponsors programs such as the semi-annual Non-Traditional Student Fest, Family Game Nights, a Non-Traditional Student Recognition Ceremony, and more.

The Non-Traditional Student Lounge is located in the Reng Student Union Suite 2067. For more information, contact 870-680-4052 or AstateMC@AState.edu.

At Arkansas State University, we are pleased to assist military and veteran students in taking advantage of the numerous educational opportunities available through the Montgomery GI Bill® and other programs. Regardless of whether you are a new student, a returning student or transferring to our campus from another institution, we are here to help you find the

Free service dog training
Food and Textiles free for Student Veterans

: Mrs. Jana Haskins, LCSW

: 870-972-2624 or jhaskins@astate.edu


<http://www.astate.edu/a/student-conduct/>

Located in Suite 2205 in the Reng Student Union
870-972-2034
studentconduct@astate.edu

It is the mission of the Office of Student Conduct at A-State (OSC) to facilitate a positive and safe environment for student learning. The OSC strives to help achieve a community in which individuals learn the value of demonstrating respect for others, themselves and the University. Additionally, it is our purpose to be a catalyst for the development of the whole student by the education of and enforcement of the regulations set forth in the Standards of Student Conduct.

All non-academic violations of the Standards of Student Conduct are processed through the Office of Student Conduct. The OSC Staff members are also available for programming needs in reference to the Standards of Student Conduct and appropriate behavior.


Arkansas State University is an interdependent learning community consisting of students, faculty and staff. Just as any community has a culture, along with written and unwritten "expectations" for conduct, we too have a culture and associated expectations for behavior. The community's expectation is that conduct is marked by integrity. Any student who chooses to enroll at the university also chooses to become part of this community and constructively contribute to its culture. This choice is an obligation to conduct oneself in such a way as to



Respect — Every member of this community should seek to gain and demonstrate respect. Members should hold one another in high regard. Each individual should conduct himself or herself in a manner worthy of that regard, which is gained by decent and correct behavior.

The learning community at Arkansas State University does not intend to be prescriptive regarding the personal beliefs and value systems of its members. However, this community does believe that it has a right to expect its members to demonstrate personal responsibility and integrity in word and deed.

The university has jurisdiction over any student or student organization alleged to have violated the Standards of Student Conduct on campus or off campus. For the purpose of the student conduct process, a “student” is defined as any person who is admitted, enrolled or registered for study at Arkansas State University for any academic period. Persons who are not officially enrolled for a particular term but who have a continuing student relationship with, or an educational interest



All students are responsible for maintaining their current address, email address and phone number with the Office of the Registrar. It is also the student's responsibility to frequently monitor campus e-mail and the university website, as these electronic means of communication are the university's most effective and efficient ways to disseminate important information to the campus community. Campus email is the primary means of communication from the Office of Student Conduct; appearance notifications, hearing notifications and decision notifications will be sent to the student's A-State email address.

Use, manufacturing, distribution, sale or illegal possession of any quantity, whether usable or not, of any drug, narcotic or controlled substance without a valid medical prescription under current medical supervision.

Impairment that can be attributed to the use of any drug, narcotic or controlled substance.

Possession and/or use of drug paraphernalia which includes objects used, primarily intended for use or designed for use in ingesting, inhaling, or otherwise introducing any drug, narcotic or controlled substance into the human body including, but not limited to, pipes, water pipes, bong, hookahs, roach clips and vials without valid medical prescription.

Misuse or abuse of prescription drugs.

Misuse or abuse of any chemical substance.

Medical marijuana in any form shall not be had or used on any University campus or owned or leased space, including campus housing, or at any university-sponsored events or activities.

Unlawful abuse, verbal abuse, threats, intimidation, coercion and/or other unlawful conduct which threatens or endangers the health or safety of self or others or violates a legal protective/no contact order, or an institutional no contact directive.

Failure to comply with directions, verbal, written, or electronic of university officials, or those appointed to act on behalf of the university in the performance of their duties.

Knowingly, intentionally, or recklessly submitting a false report to the Office of Student Conduct, the University Police Department, or any other University Department.

Providing false or falsified information with intent of harming another university community member.

Attempting to intimidate witnesses necessary to conflict resolutions pending with the university.

Altering or destroying information necessary to conflict resolutions pending with the university.


Furnishing false information to a university official.

Forgery, alteration, taking possession of or the unauthorized use of University documents, records, keys or identification without the consent or authorization of the appropriate University Official.

Use, manufacturing, distribution, sale, or possession of false identification.

Altering, defacing, or falsifying IDs, or in any way conspiring to obtain false identification.





Use of tobacco is not permitted on university property. This includes, but is not limited to, the use all lighted tobacco and plant products including cigarettes, cigars, and pipes, smokeless tobacco, and vaping devices including e-cigarettes. Possession of tobacco products by persons under the age of 21 is prohibited.


Solicitation not in accordance with federal, state or local laws.

Failure to carry a valid Arkansas State University I.D. card at all times when on

devices, bows or cross bows, arrows, objects that propel projectiles, replicas of weapons (including water or toy guns), or any device or substance designed to or used to inflict a wound, cause injury, or incapacitate.







If a Respondent does not accept responsibility and requests a formal hearing, does not attend the scheduled informal case resolution meeting, or if the initial hearing officer does not feel that an informal case resolution is appropriate, then a Formal Conduct Hearing will be held. There are four types of Formal Conduct Hearings: An Administrative Hearing, Student Disciplinary Committee,

(3) business days prior, all participants will be immediately notified, and such evidence will only be admissible at the hearing at the discretion of the hearing body.

Administrative hearings are heard by A-State Office of Student Conduct staff or A-State staff designated by the A-State Director of Student Conduct.

A Student Disciplinary Committee Hearing consists of a minimum of three A-State students and faculty or staff members selected by the A-State Office of Student Conduct from a pool of hearing board members.

Fraternity & Sorority Life Hearing boards are assigned in fraternity or sorority life cases where it is appropriate that the alleged chapter should have a hearing board consisting of their fraternity and sorority peers. Fraternity & Sorority Life Hearing Boards consist of at least three Arkansas State University student members of the Fraternity & Sorority Life Hearing Board. The members of all Fraternity & Sorority Life Boards will be selected and trained to participate in the conduct process.

A "Serious Violations" Hearing Committee consists of a minimum of three A-State staff and faculty members selected by the A-State Office of Student Conduct from a pool of hearing board members. The "Serious Violations" Hearing Committee will be used in all cases of serious violations of non-academic misconduct.

Cases involving registered student organizations will follow the same procedure noted for students. If a student organization is a social Greek letter organization, the Director of Student Conduct or designee will confer with the Director of Fraternity & Sorority Life before assigning the initial hearing body. The Office of Student Conduct may choose to adjudicate the case or assign it to the disciplinary committee of the appropriate council (Inter-fraternity, National Panhellenic, National Pan-Hellenic). If the Office of Student Conduct hears the case, the appropriate council may hear the case simultaneously if the organization that has allegedly violated the Standards of Student Conduct has also violated council policies.

The Director of Student Conduct or designee deems that the alleged offense, by its nature, was an organization offense and not the actions of the individual members. If a reasonable person would assume the behavior was sponsored or supported by the organization.

An alleged offense occurred as a result of an organization sponsored function. A pattern of individual violations is found to have existed without proper and

Office of Student Conduct at least one (1) business day notice from the time of the request to make the appropriate arrangements.

- m) Hearing officers will provide a decision to the Respondent.

- a) Where charges involve a "serious violation," the case will be heard by the "Serious Violations" Hearing Committee with the purpose of arriving at a fair and just decision. Live hearings before the "Serious Violations" Hearing Committee are closed meetings

an attorney or non-attorney advocate, which the Respondent is responsible for selecting and compensating.

- n) The hearing officer may remove any disruptive hearing participants, and the hearing will proceed without them.
- o) No recordings of hearings shall be made by any person other than the university. The A-State Office of Student Conduct will only maintain the hearing recording for the appeal process. If no appeal is made, the A-State Office of Student Conduct will destroy the recording one (1) year after the appeal date. If an appeal is made, the recording will be destroyed at the close of the appeal process. A student will be given reasonable access to their hearing recording for review, with the understanding that no duplication of the recording shall be permitted. Requests for access to hearing recordings must be made in writing and provided to the A-State Office of Student Conduct at least three (3) business day notice from the time of the request to make the appropriate arrangements.
- p) Hearing committee will provide a decision to the Respondent and Complainant.

A student or registered student organization found responsible for violating the Non-Academic Standards of Student Conduct through an Informal Case Resolution may request a sanction review for the following reason:

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rendered within five (5) to ten (10) university business days. After review, the Vice-Chancellor for Diversity and Community Engagement or designee may:

- Affirm the finding(s) of the original hearing authority;
- Reverse finding(s) of the original hearing authority;
- Alter the sanction(s) of the original hearing authority;
- Refer the case to the Office of Student Conduct for a new hearing, including the new information shared in the appeal.

The decision of the Appeal Officer is final.

A student or registered student organization found responsible for a serious violation of university policy may request an appeal for one of the following reasons:

If a student

or student organization waives the right to be present at a disciplinary proceeding, the student or registered student organization shall not have the right to appeal the institution's initial decision.

Requests for an appeal must be submitted to the Office of Student Conduct using the Appeal Request form. The link to the form is in the decision notification email the complainant and respondent will both separately receive through university email. The deadline to submit an appeal is within 25 days after the student or registered student organization receives final notification of the committee's decision or by 9:00 a.m. on the next university business day if the deadline falls on a weekend or after 5 p.m. on a weekday. After review, the Vice-Chancellor for Diversity and Community Engagement or designee may:

- Affirm the finding(s) of the original hearing authority;
- Reverse finding(s) of the original hearing authority;
- Alter the sanction(s) of the original hearing authority;
- Refer the case to the Office of Student Conduct for a new hearing, including the new information shared in the appeal.

The decision of the Appeal Officer is final.

The safety and welfare of students is a University priority, and at times, students may need immediate medical assistance. However, students may be reluctant to get help because of concerns that their own behavior may be a violation of the Standards of Student Conduct. To minimize any hesitation students or student organizations may have in obtaining help due to these concerns, the University has instituted a medical amnesty policy. This policy is applicable to the following parties: 1) a student requesting medical assistance for oneself 2) a student requesting medical assistance for another person 3) a student for whom medical assistance was provided.

When responding to any alcohol or drug violations, the University will consider a student's decision to request medical assistance, and in most cases, view the act of seeking medical assistance as good judgment, therefore not deserving of the typical sanctions. At a minimum, students or student organizations should make an anonymous report that would put the


student in need in contact with professional help. Examples where this policy may apply include:

- 1)


relocate in no more than 24 hours, after which the relocated student cannot enter the room, hall, floor, wing or building they were removed from throughout their term of probation without permission from the Director of University Housing, Director of Student Conduct or designee.

Required removal from university housing. This action occurs without the refund of room fees. Once assigned this sanction, students must move within the designated time required or no more than 72 hours, after which the removed student cannot enter university housing without permission from the Director of University Housing, Director of Student Conduct or designee.

Temporarily canceling a student's enrollment at Arkansas State University. A student cannot graduate while susT06 Tm. T0 612 7(u)3(ct)6(o)-5(r d)13(es)] TJETO



The term "expungement" refers to when a student's disciplinary record is modified to indicate that a non-academic student conduct matter has been expunged from the student's record. Expunged records are



The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) was amended by Congress in 1998, allowing institutions to notify the parents of students under the age of 21 when a student commits a drug or alcohol violation. A-State has taken the stance that parents can serve as effective partners in the reduction, prevention and education of students regarding alcohol and drugs. A-State has therefore implemented the following parental notification policy:

The Office of Student Conduct may notify parents/legal guardians when a student is found to have violated A-State's Standards of Student Conduct in reference to the use/abuse of alcohol and/or drugs when a student is under the age of 21. Notification may occur in the case that one or more of the following situations occur:

When a student represents a danger to him/herself or others while under the influence of alcohol or drugs. (Including, but not limited to alcohol poisoning, fighting on campus, hospitalization, medical transport, driving while under the influence)



The State of Arkansas

Check can be completed by contacting:

Arkansas State Police Identification Bureau
#1 State Police Plaza Dr.
Little Rock, AR 72209
(501) 618-8500

Applicants will submit all requested information via the Criminal History Admissions Application link

https://cm.maxient.com/reportingform.php?ArkansasStateUniv&layout_id=14.

If Applicants are unable to submit the requested information electronically via the online application link, they may also mail the documentation to the Office of Student Conduct using the following address:

Once the Office of Student Conduct receives all requested information, the Criminal History Admissions Committee will meet to review the information provided. _____


The Criminal History Admission Committee will determine if the applicant can continue the admissions process to Arkansas State University-Jonesboro or A-State Online Programs. The committee may also recommend the applicant be admitted with or without special conditions related to major selection, course scheduling, involvement in campus activities, and/or campus housing.

The decision of the Criminal History Admissions Committee is final. Applicants and appropriate departments will be notified in writing of the decision.

Applicants may not reapply for admission in the same academic year that they were denied by the Criminal History Admissions Committee unless there has been a change in their information.

<http://www.astate.edu/dotAsset/42c06ed4-f1aa-43f2-88f3-b84cc32cb4b6.pdf>

Information Technology resources are provided to support the academic, research, service, and campus life components of A-State. These resources are for the sole use of A-State students, faculty and staff and other authorized users to accomplish the mission of the university.



Arkansas State University expects that users of campus computing and network facilities will respect the rights of other users as well as the integrity of the systems and related physical resources. Since electronic information is volatile and easily reproduced, users must exercise care in acknowledging and respecting the work of others through strict adherence to software licensing agreements and copyright laws. Because Arkansas State University is a state agency, all information stored within, or transmitted through systems and/or networks is considered public record and subject to disclosure under the Arkansas Freedom of Information Act unless exempt under the law.

Users do not own accounts on university computers, but are granted the privilege of exclusive use. The Electronic Communications Privacy Act authorizes system administrators and other university employees to access user data, activity, and information. By utilizing A-State computing and network resources, you give consent to accessing and monitoring by system administrators of any electronic communications, including stored and transmitted information, in order to enforce this policy or to protect the integrity of computer systems or the rights or property of the university. System administrators may examine or make copies of information and activities that are suspected of misuse or that have been corrupted or damaged.

Physically tampering with university owned networking equipment. This includes, but is not limited to, switches, wireless access points and data ports.

Unauthorized attempts to circumvent data protection schemes or uncover security loopholes. This includes creating and/or running programs that are designed to identify security loopholes and/or decrypt intentionally secure data.

Knowingly or carelessly performing an act that will interfere with the normal operation of computers, terminals, peripherals or networks.

Knowingly or carelessly running or installing on an3(w 792 re(co)4p)3(u)3(te)-3(rs,)12(o)3(sy11(e

- 4) Outdoor posters and signs should be prepared with waterproof materials to avoid illegibility, paint stains and other problems in the event of rain.
- 5) Temporary free-standing publicity and directional signs may be used, provided they are displayed not more than one week in advance of the event being promoted. Flashing signs and similar commercial-type signs and marquees are not to be used on campus.
- 6) Groups desiring to place flyers on automobile windshields or distribute handbills may do so by obtaining advance approval from the Physical Plant and paying a \$25 litter fee. (No commercial solicitation will be permitted.)
- 7) The right to distribute notices and printed material shall not extend to posting materials that are unlawful.

Students are advised that no cash transaction should occur between a student and any university employee—faculty or staff—without an official Arkansas State University numbered receipt. There is no instance where a student should make a payment to a faculty or staff member for any kind of course materials. All required materials, including textbooks, outlines, study guides, etc., are to be available in the university bookstore or through their online course material service. If a student is approached by a university employee to make cash payments without an official receipt, the student should notify the treasurer in the Office of Finance immediately.

Arkansas State University prohibits hazing by any group or individual affiliated with the University. A-State defines hazing as “any mental or physical requirement, request or obligation placed upon any person that could intentionally or unintentionally cause discomfort, pain, fright, disgrace, injury or which is personally degrading for the purpose of initiation into, admission into, affiliation with, or as a condition of continued membership in, a group or organization. A person’s expressed or implied consent to hazing does not negate the standards above.”

When A-State’s Hazing policy is allegedly violated, the university will investigate all participants through the conduct process. A victim complaint is not necessary to initiate an investigation, as the university recognizes the difficulty in coming forward in such cases. The university takes all allegations of hazing seriously and will address all allegations of hazing to the best of its ability.





Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity.

Title IX benefits both males and females, and is at the heart of efforts to create gender equitable schools. The law requires educational institutions to maintain policies, practices and programs that do not discriminate against anyone based on sex. Under this law, males and females are expected to receive fair and equitable treatment in all areas of public schooling including recruitment, admissions, educational programs, and activities, course offerings and access, counseling, financial aid, employment assistance, facilities and housing, health and insurance benefits, marital and parental status, scholarships, sexual discrimination and athletics. Arkansas State University has designated a Title IX coordinator. Any incidence of sexual discrimination of any kind should be reported to the Title IX coordinator who will take prompt action to secure a full and equitable review. In the event the sexual discrimination allegation is against the Title IX coordinator, the report should be made to the Office of General Counsel. Contact information for A-State's Title IX Coordinator is located on the Office of Institutional Integrity and Title IX website <https://www.astate.edu/a/Office-of-Title-IX/index.dot>.

Arkansas State University is committed to providing an educational and work environment for its students, faculty, and staff that is free from sexual discrimination including sexual harassment, sexual assault, stalking, domestic violence, and dating violence. No form of sexual discrimination will be tolerated.

Sexual Harassment is defined under Title IX as unwelcome gender-based verbal or physical conduct and occurs when:

- 1) Submission to, or toleration of, such conduct is made a term or condition of instruction, employment, or participation in other university activities;
- 2) Submission to, or rejection of, such conduct is used as a basis for employment or education decisions affecting the individual; or
- 3) Such conduct is severe, pervasive, and objectionably offensive such that it has the effect of unreasonably interfering with an individual's education or employment performance or creating an intimidating, hostile, or offensive university environment.

Sexual assault occurs when a person is subjected to an unwanted sexual act without consent. Sexual acts occur without consent when they are perpetrated by force, in response to a threat, against a person's will, or where a person is incapable of giving consent due to minority, intellectual impairment, or use of mind-altering substances such as drugs or alcohol.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

Domestic Violence is defined as felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Arkansas, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Arkansas.

Dating Violence is defined as violence committed by a person (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relationship, (ii) the type of relationship, and (iii) the frequency of interaction between the persons involved in the relationship.


It is important to preserve all evidence of sexual discrimination, especially if the discrimination is also a criminal offense, such as sexual assault, sexual violence, stalking, domestic violence, or dating violence.

Supervisors and staff members must recognize that their positions necessarily embody unequal power relationships with their subordinates and students. Because of the inherent power differences in these relationships, the potential exists for the less powerful to perceive a coercive element in suggestions relative to activities outside those appropriate to the professional relationship. It is the responsibility of supervisors and staff members to behave in such a manner that their words or actions cannot reasonably be perceived as coercive.

A-State has a Title IX Coordinator who is charged with investigating all allegations of sex-based discrimination. Employees with supervisory responsibilities, including deans, vice chancellors, department chairs, faculty, student conduct, human resources, athletics administrators and coaches, and university police personnel must report incidents of sexual discrimination either

The University reserves the right to take those legally permitted supportive measures it deems necessary in response to an allegation of sexual discrimination in order to protect individuals' rights and personal safety. Such supportive measures include, but are not limited to: modification of campus living or employment arrangements; interim suspensions from campus following an individualized assessment that determines, based on the allegations, that the person accused of the sexual discrimination poses an immediate threat to the physical health or safety of another person; reassignment of class assignments; no contact directive or communications requirements; leave with or without pay; and, reporting the matter to law enforcement. Persons reporting allegations of sexual discrimination must follow the Title IX Grievance Procedure, Student Conduct procedure, or Staff Grievance Procedure, as applicable.

Persons reporting allegations of sexual discrimination must follow either the Title IX (Sexual Harassment Discrimination) Grievance Procedure or the Other Sex-Based Discrimination Grievance Procedure, as applicable. Both of these grievance procedures can be found on the A-State Office of Institutional Integrity and Title IX webpage <https://www.astate.edu/a/Office-of-Title-IX/index.dot>.



Furthermore, A-State Qatar serves as a pivotal international hub, connecting students in the region with A-State's academic programs and resources. Together, these departments underscore A-State's commitment to excellence and global engagement.

The Office of Global Engagement and Outreach provide services through following major units:



4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA and its implementing regulations. The name and address of the Office that administers FERPA are:

U.S. Department of Education
Student Privacy Policy Office
400 Maryland Avenue, SW
Washington, D.C. 20202-8520
See: <https://studentprivacy.ed.gov/file-a-complaint>

The Office of the Registrar maintains a copy of the full text of FERPA, posts electronic information on FERPA, and processes all FERPA requests and challenges.

Additional information on FERPA can be found on the A-State Registrar's website using this link <https://www.astate.edu/a/registrar/faculty-staff/ferpa-information/index.dot>

Directory information may be disclosed to any person or entity without student consent unless the student submits a completed request for non-disclosure of directory information form to the Office of the Registrar. The written request for non-disclosure of directory information may be submitted to the Registrar at any time. If a student elects not to allow disclosure of directory information, A-State cannot share information regarding the student with any person or entity including prospective employers, licensing agencies, government agencies, the media, and others, except as otherwise allowed by FERPA and its implementing regulations. The student may retract the directory information non-disclosure in writing at any time. Proper proof of identity may be required by the Registrar's office before the directory information non-disclosure is retracted.

"Directory information" is designated to include the student's name; local and permanent physical addresses; electronic mail addresses; telephone listings; photographs and electronic images; date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and most recent previous educational agency or institution attended by the student.

In the event of a major crime incident occurring on the A-State campus or the surrounding area that will endanger or affect the campus community, the Chief of University Police, or their designee(s), will evaluate the circumstances and determine the need and manner for alerting the campus community.

The mode of notification will vary depending on the particular circumstances of the crime, or other emergency. One or more of the following communication tools will be used to notify students, faculty and staff:

- Text message through the emergency alert system
- Messages on Telephones through the Cisco Phone System
- Alerts on the A-State Website
- Signage placed in and around buildings
- Emails to A-State email addresses
- Media alerts

If a problem appears to be confined to a building or group of buildings, notification will generally occur through posting flyers in the affected area. If the buildings identified in this case are residential, University Housing Staff may notify their students through hall meetings or word of mouth in addition to the postings.

Arkansas State University's mission is to promote academic freedom and discussion. However, people who are disruptive to university operations and/or hinder or impede the educational process for students, faculty and staff, may be prohibited from coming on campus or attending university functions. Violations of any university policy could result in arrest and criminal prosecution.

Student involvement is vital to the governance structure at Arkansas State University. University committees provide many opportunities for individuals to serve the academic community in leadership roles by serving as a voice for all students. Eligibility for membership—only full-time students who are not on academic or disciplinary probation may hold positions on university committees. Also, membership will consist of students who have attained a 2.00 or higher-grade point average (semester and cumulative) and/or have no current or pending conflict with the assigned committee.

For a complete list of Shared Governance Committees and specific committee eligibility requirements, visit the Shared Governance website at: <http://www.astate.edu/a/shared-governance/>.

Arkansas State University publishes this handbook annually, but the policies and procedures may be subject to change during the academic year. For additional information regarding any policies or procedures included in this handbook, contact the Office of Student Conduct (870-972-2034) or consult the online version available at <http://www.astate.edu/a/student-conduct/index.dot>.

The Student Handbook is reviewed and updated by the Office of Student Conduct. If you are aware of an error in this publication, please contact them at StudentConduct@astate.edu.

Should a change be made the university shall make effort to contact the Student Community and The Arkansas State Community at large at least ten days prior to implementation of the change with the exception of the start of each academic year. Change notification will occur through Arkansas State University assigned email addresses. Please note that every effort has been made to ensure the accuracy of information presented in this publication.

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