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Recognized student groups may use University bulletin boards to announce and advertise activities. All recognized student group print materials must receive a stamp from the Student Activities Office indicating the group is a recognized student group and that the event has been approved. The name of the recognized student group must be clearly identified on all materials.

University departments are not required to have a stamp to advertise on campus. Individuals, including students, may not advertise on campus. Non-University businesses are not permitted to advertise on campus. Businesses may advertise in The Observer and Scholastic.

All advertising placed on any University bulletin boards must not exceed 17' x 23' and must reflect good taste. Signs are to be posted only on bulletin boards and are not to be attached to trees, posts, sidewalks, or the interior or exterior walls of buildings, including stairways and doors. Recognized student groups in violation of this policy may lose their posting privileges. These directives do not apply to the interior of residence hall rooms, though residence halls may have and communicate policies regarding what adhesives may be used on walls based on specific types of wall surfaces.

Requests by recognized student groups to have table tents, banners, or information tables on campus (LaFortune Student Center, Duncan Student Center, Huddle, Dining Halls, etc.) must be requested through the Student Activities Office.

Recognized student groups may request through the Student Activities Office to advertise events using sidewalk chalk only on outdoor surfaces. Once approved, student groups may use sidewalk chalk in the vicinity of North and South dining halls and LaFortune Student Center. Chalk is not approved on Main Quad, in the vicinity of academic buildings, or on walls, stairs, ramps, or building entryways. All messages must be appropriate and include the name of the sponsoring group. Paint of any kind is prohibited on all outdoor surfaces.

The advertising of alcohol by students is prohibited on campus. Advertising for events involving the use of alcohol, which directly or indirectly refers to alcoholic beverages in any form, may not be posted or distributed on any University property. Print, electronic and broadcast media funded in full or in part by the University, by University solicited funds or bearing University sponsorship by use of its name, may

All proposed contracts (virtual or in-person) with non-University agencies (such as airlines, buses, bands, speakers, disc jockeys, vendors, food trucks, facilities for off-campus events, etc.) which will involve recognized student groups must be initiated through the Student Activities Office and approved by the Associate Vice President for Student Development or designee. The Associate Vice President for Student Development forwards all such proposed contracts to the Office of the Vice President for Student Affairs, who in turn forwards proposed contracts to the Office of the Vice President and General Counsel for review. When this review is complete, the Executive Vice President, or by delegation the Vice President for Student Affairs, the Associate Vice President for Student Development, or the Director of Student Centers, Activities, and Events executes such contracts. The University is liable only on contracts processed in this manner and only when such contracts are executed by the Executive Vice President, or by delegation the Vice President for Student Affairs, the Associate Vice President for Student Development, or the Director of Student Centers, Activities, and Events. The University will not assume legal liability for contracts executed by a student, recognized student group, or residence hall facility. Students are encouraged to contact the Student Activities Office for consultation when events may involve contracts, agreements, or any other documents that require a signature. All student groups should follow the [agreement](#) and [payment](#) procedures outlined by the Student Activities Office.

All demonstrations must be registered in writing with the Vice President for Campus Safety and University Operations and also must observe the following rules:

1. All demonstrations must be peaceful and orderly.
2. Only members of the University community may organize or lead a demonstration on campus.
3. Demonstrators may not impede the freedom of the University community.

Satisfactory academic and conduct standing is required in order to be eligible for student body office, class council office, the Campus Life Council, Hall President's Council, Student Government, or Club Coordination Council. The same requirement applies to student athletes, cheerleaders, officers of campus clubs, organizations, or activities. Participation by students as members or leaders in student groups, programs, and activities could be limited in whole or in part if the student is found responsible for a violation of the University Standards of Conduct.

Only individuals enrolled as students at Notre Dame, Saint Mary's College, and Holy Cross College are eligible to hold a student leadership position in Notre Dame student groups. Only degree-seeking Notre Dame students may serve as Officer 1 and/or President/Co-President for Notre Dame student groups.

Student groups are permitted to use both on-campus and off-campus catering options, including the use of [food trucks](#) with approval from the Student Activities Office.

Student groups who wish to prepare and serve their own food (such as potlucks, bake sales, etc.) must complete the annual Food Safety training facilitated by the Student Activities Office in conjunction with the Department of Risk Management and Safety and Campus Dining. Two (2) Food Safety trained group members must be present during the preparation, serving and/or sales of food. Questions regarding Food Safety Training should be forwarded to the Student Activities Office.

used to purchase alcohol, and no funds may be received from the veu



2 Description of product or service and prices;

3 Date(s) and location of sale;

3 Advertising may not publicize the address or telephone number of any University residence hall facility as a business office or headquarters.

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group. Gifts received to student groups via check must be routed to the Student Activities Office to ensure proper processing

All recognized student group-sponsored movie screenings must be approved by the Director of Student Centers, Activities, and Events or designee. Upon approval, the recognized student group must reserve an appropriate facility for the showing of the film. The recognized student group must adhere to all policies regarding the use of the facility in which their film is shown. The recognized student group is resqfo al

appropriate to an academic community. Sponsorship of guest speakers does not imply approval or endorsement of the views expressed, either by the sponsoring group or the University



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On the other hand, any group which seeks to proselytize Catholic students or is in any way disrespectful of or antagonistic to the doctrine and tradition of the Catholic Church will not be approved.

These guidelines are in no way intended to infringe upon the Open Speaker Policy of the University, nor are they meant in any way to inhibit the religious freedom of our students. Rather, these guidelines seek to clarify the requirements necessary for religious groups to receive institutional support or organizational cooperation from the University administration.

Any student or recognized student group, including any branch of Student Government, wishing to submit an official request or proposal (other than a purely personal communication) to the President, a Vice President, a member of the Board of Trustees, or a member of any University Advisory Council, must first submit the request or proposal in writing to the Director of Student Centers, Activities, and Events. Approval will be granted by the Associate Vice President for Student Development.

Any and all solicitation of funds, clothing books, votes, signatures, petitions, memberships, subscriptions or similar activities on the campus or within the University buildings must receive approval from the Director of Student Centers, Activities, and Events or designee. Door-to-door sales and/or solicitation is prohibited in University residence hall facilities, unless permitted under campus election guidelines established by the University.

Requests for any student or recognized student group to solicit advertising or to accept paid advertisements for any purpose must be initiated through the Student Activities Office and will be approved by the Director of Student Centers, Activities, and Events or designee. Student publications and other groups soliciting advertising must conform to local, state, and federal laws.

Any student or recognized student group wishing to solicit corporate and event sponsorship for any purpose or project affiliated in any way with the University must obtain permission in advance. All requests or proposals must be submitted through the Student Activities Office and will be approved by the Director of Student Centers, Activities, and Events or designee.

Any student, group of students, or recognized student group wishing to solicit funds from anyone outside the University, including alumni and the parents of students must submit a request through the Student Activities Office and will be approved by tou^b · f

any activity which contravenes the mission of the University or the moral teachings of the Catholic Church. Establishment of or membership in social fraternities or sororities is considered contrary to the educational and residential mission of the University and is consequently prohibited.

All requests for establishment of new clubs are reviewed on a semiannual basis as prescribed by the Student Activities Office. Students interested in establishing a new student club may contact the Student Activities Office for information.

Recognized student groups must comply with all University regulations, as well as with local, state and federal laws. No recognized student group, or member of any recognized student group on behalf of the group, may encourage or participate in any activity that contravenes the mission of the University or the moral teachings of the Catholic Church. Failure to comply with these standards may result in sanctions, including but not limited to, probation or suspension of the recognized student group.

When a student group advisor can no longer serve in that capacity (eg. abroad, leaves the institution, declines the position, etc.), the Director of Student Centers, Events, and Activities or designee will appoint a Temporary Advisor for a maximum of two weeks. The temporary advisor can provide resources for selecting a new advisor; however, it is up to the recognized student group to put in the effort and invite a new advisor. If no advisor has been appointed after the two-week period has lapsed, the club will be listed as inactive and must cease all club functions and purchasing until an advisor can be appointed. After an advisor is appointed, the club will resume its active status.

A student may not charge purchases to the University or any University budget account without prior approval from the Student Activities Office. Any charge incurred without this authorization is the responsibility of the student, who alone is liable for the payment. Reimbursement requests should be submitted in a timely manner, within a maximum of 60 days from the purchase date on receipt(s). The last day of finals for the academic year will go The ho

Notre Dame should not prohibit the orderly distribution of student literature on campus except that which could be reasonably construed to be in violation of the law

The Student Activities Office facilitates the use of University buildings, outdoor grounds, the lakes, and property adjoining the University for use by recognized student groups. For indoor events and meetings, the maximum attendance is set by the facility. Requests must be initiated and approved through the Student Activities Office. For use of a University residence hall facility, the prior permission of the Rector must be obtained before event approval will be granted by the Student Activities Office.

Recognized student groups who wish to have vehicles drive or park on any University sidewalk for their event will need to submit applicable vehicle information to the Student Activities Office. Requests will be submitted to and approved by the Notre Dame Police Department.

Requests to schedule use of University buildings and grounds must be initiated through the Student Activities Office before approval can be granted

The University's Student Activities Policies and the related Student Group Conduct Process are under the jurisdiction of the [Office of Student Affairs](#). All alleged violations of the Student Activities Policies are at the disposition of that office through the Student Activities Office or designee.

- 5. The Panel will not make a final decision about a finding of responsibility or assignment of a Student Group Conduct Process Outcome until after the Hearing process is complete.**
- 6. After the Hearing the recognized student group will be provided the opportunity to submit a written response to the alleged violations of the Student Activities Policy(ies) by a deadline prescribed by the Hearing Panel. If the recognized student group accepts responsibility for the alleged**

- 3 Records containing the written request for review, Hearing notification, decision notification, discipline, with statements, incident report, prior conduct history of the recognized student group, and any additional information will be provided to the Student Group Conduct Case Review Board or designee for consideration.
- 4 The severity of Student Group Conduct Process Outcome assigned is not considered a legitimate ground for a Case Review to be granted.
- 5 If the Student Group Conduct Case Review Board