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Members of the CMC community are permitted to post public materials and must follow these instructions. Failure to follow these instructions will result in the materials being taken down and may result in sanctions (including, but not limited to, a fine for any damage caused by improper posting).

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Posted materials: include digital as well as printed materials.

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1. Posted material may not contain content which violates behavioral standards identified in the Student Code of Conduct, Civil Rights Handbook, Staff Handbook, and Faculty Handbook. In addition, the content may not advertise alcohol and other drugs (see paragraph 5 for limited exception). Posted material which violates behavioral standards can result in a referral to the appropriate disciplinary process which addresses that conduct.
2. Individual students or student clubs and organizations must have events approved prior to advertising the events. After an event is approved, it may be advertised with posted materials as described above. Any advertising must indicate if the event is limited to CMC students or indicate which other colleges' students are invited. Student clubs and organizations may advertise alcohol at their events provided that the posted material does not promote or encourage unsafe or excessive drinking behaviors.
3. Any materials advertising an event must contain the following: the name of the person or sponsoring organization; the person or organization's contact information (a valid phone number or valid email address); and the date the material was posted.
4. All posted material and advertising must be removed within two business days of the event's conclusion (including the fastening material used), or within two weeks of the date of the posting if the posted material is not advertising a specific



