

3.1. *Membership Requirements.* Chapter membership is open to those who agree with and promote the purposes enumerated in Article II. Attendance at Chapter meetings alone does not confer Chapter membership. Only students of the School can vote or hold office. There will be no maximum number of members. Each member must attend at least one meeting per semester or submit in writing to the Chapter Officers an explanation of why they are not able to attend at least one meeting. Attendance will be kept for meetings. Chapter officers will confer Chapter membership on those who request it if the officers are satisfied that the prospective member satisfies the membership requirements. The officers will respond in writing to the membership request and keep a written record of all current members.

3.2. *Eligibility to vote.* Only Chapter members are eligible to vote on any Chapter business. All officers are considered voting members.

3.3. *Termination.* Any Chapter member who for any reason ceases to be a student at the School shall immediately cease to be a member of the Chapter. If any member ceases to meet the membership requirements as specified in paragraph 3.1 their membership may be terminated by a vote of 2/3 of the chapter's membership or a unanimous vote of the chapter officers.

3.4. *Appeals.* A Chapter member terminated as a result of action taken pursuant to paragraph 3.3 above may appeal such termination by requesting a hearing before the Chapter officers and Chapter Director, whose decision shall be final. The decision of the Chapter officers and Chapter Director must be unanimous to reverse the prior termination decision.

IV. Officers

4.1. *Eligibility Requirements.* The Chapter must consist of at least three (3) officers who are enrolled as students at the School and have served as active voting members of this Chapter for one year prior to serving as an officer (except for the first year of the Chapter's existence). Chapter officers must be in good academic standing, meet any requirements imposed by the School for number of credit hours and grade point average (if required), and profess a personal relationship with Jesus Christ and abstain from any conduct that would impair their ability to

bear witness of their faith and serve the purposes of the organization. The Ratio Christi Chapter Director shall review any candidates for office and determine their eligibility in cooperation with the outgoing officers. His or her determinations as to the candidates' eligibility under this constitution shall be final. A Chapter officer who for any reason ceases to be a student at the School shall immediately cease to be an officer of the Chapter.

4.2. *Officer duties.* The primary responsibility of all Chapter officers is to live in a manner that is consistent with Christian beliefs and conduct standards, so as not to undermine the effectiveness of the Chapter's Christian witness on campus. Officers are also responsible to ensure that the viewpoints the Chapter advocates on campus through its events and activities are consistent with Christian teaching and a Biblical worldview. Chapter officers are responsible for approving membership requests as stated in Article 3.1. The following offices and specific duties are stated for the use of those holding office. Since a Chapter may consist of as few as three (3) people, it is understood that the offices of Secretary and Treasurer may be combined.

President. The President shall preside over Chapter business meetings and meetings of the Officers. The President shall operate as the Chapter's representative to the School community and the public-at-large in all matters for which a formal representative is required or appropriate. Initiates projects, sets events and opportunities into course, and informs members of these. Presides over Chapter business meetings and meetings of the Officers.

Vice President. The Vice President shall assist the President in the discharge of his or her duties, as the President may direct, and shall perform such other duties as from time to time may be assigned to him or her by the President. In the absence of the President, or in the event of the President's inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice President oversees recruitment for the club.

Secretary. The Secretary shall maintain all non-financial records of the Chapter and shall be responsible for preparing minutes of all meetings. Deals with all matters concerning times, dates, and scheduling for events. Takes roll via the member sign-in sheet at all meetings.

Treasurer. The Treasurer shall maintain all financial records of the Chapter, including, but not limited to, all records of the payment of funds, deposits, and disbursements from the Chapter's financial accounts pursuant to the procedures described in Article VII. Presents all financial activity to the Chapter officers, Chapter Director, and faculty/school advisor.

concerning the affairs of the club.

VII. Finances

7.1. *Ratio Christi is required to deposit all receipts in and make disbursements through the Student Organization Business Office, Fraternity Business Services, or Recreational Services. Upon dissolution, state money and mandatory student fees revert back to the granting organization. Inactive organizations will be considered dissolved after five years of no account activity. Revenue generated dollars or “00 funds” must be divided as stated in this Constitution and carried out by our leadership. Our organization’s remaining revenue generated dollars or “00 funds” will be divided or disbursed to Ratio Christi. If this organization has dissolved and revenue generated dollars or “00 funds” have not been divided as stated in this Constitution by five years from last account activity, funds in our “00 account” will revert to an account specified for this purpose within student government(s). These funds will then be available for distribution through student government(s) guidelines in accordance with University of Iowa policy.*

VIII. Restrictions on Activities

8.1 The Chapter shall not carry on any activities prohibited by Ratio Christi, the University of Iowa under its bylaws, or by Sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code. Without the prior written consent of Ratio Christi, the Chapter shall not: 1) be a voluntary party in any litigation; 2) lobby (including the publishing or distribution of statements) or otherwise attempt to influence legislation; or 3) participate or intervene in any political or judicial campaign on behalf of any candidate for office. No part of the net income of the Chapter shall inure to the benefit of its officers or other private persons, except that the Chapter shall be authorized to pay reasonable compensation for services actually rendered and to make payments and distributions in furtherance of its purposes.

IX. Affiliation

9.1. This Chapter is officially affiliated with Ratio Christi, Inc. To become a student chapter of Ratio Christi, at least three (3) officers who are students in good standing must sign this Constitution and submit the original to the Ratio Christi office. Either party may terminate this status at any time by written notice to the other party with or without cause. A letter from Ratio Christi recognizing the chapter and signed by an officer of Ratio Christi will officially complete the affiliation process. Once affiliated with Ratio Christi, a chapter will have the right to use Ratio Christi name and logos in accordance with the most current policy set by Ratio Christi.

9.2. *Force and Effect of Constitution* This Constitution shall take effect when Ratio Christi accepts the Chapter’s affiliation request and shall remain in effect until terminated in writing by either party or until the Chapter ceases to meet the qualifications of a Ratio Christi

student chapter as enumerated in this Constitution. If the Chapter Constitution is terminated, the Ratio Christi affiliated student Chapter ceases to exist.

9.3. *Severability.* If the requirements of Article IX are not met, this constitution may remain in effect except that Article IX will be severed from the constitution and it may continue to exist as a separate non-Ratio Christi group. In such case the student club may not use the Ratio Christi name or represent itself as affiliated in any way and all references to Ratio Christi must be removed from this Constitution. All other Articles of the Constitution shall remain in full force and effect. Any conflict or disagreement among Chapter officers or members as to the meaning or interpretation of this Constitution shall be submitted in writing to Ratio Christi. Ratio Christi's decision resolving the conflict or disagreement shall be final as to its ability to affiliate with Ratio Christi.

X. Amendments and Interpretation

10.1. *Amendments.* Amendments to the Constitution shall be submitted by members of this organization to the Officers in writing for consideration. Written notification of the proposed amendment to all voting members must be made by mail or email, at least two weeks in advance of any vote on changes in the constitution. The Chapter may amend this Constitution by a 75% member vote, provided, however, that no amendment shall have any force or effect unless it has

Constitution History

Created: __ day of __ in the year _

Revised: __ day of __ in the year _(edited Articles ____)