

Effective: July 6, 2020

Posting and Chalking Policy

Approved: July 6, 2020

Revised: July 1, 2021

President's Cabinet

A. Purpose

Millersville University facilities are for the primary use by its students, faculty, and staff in their efforts to advance the educational mission of the University. The purpose of this posting and chalking policy is to ensure the appropriate use of space made available for such communications, while assuring an aesthetically pleasing and safe environment. This policy is intended to infringe upon the First Amendment rights guaranteed by the United States and Commonwealth of Pennsylvania Constitutions. The responsible University Official for overseeing this policy shall be the Vice President for Student Affairs and Enrollment Management or a designee.

B. Scope

The policies and procedures provided herein apply, but are not limited to, all Millersville University faculty, staff, students, Student Government Association recognized clubs and organizations, contractors, and the general public. This policy applies to all University facilities and grounds as de

Banners*

- Banners are defined as any communication or advertisement, larger in size than posting materials (18" x 24").
- Banners must be made of vinyl and/or fabric material and include grommets.
-

- lamp posts/poles, benches, trash receptacles, traffic control signs, bus stop shelter, or other existing permanent signs or posts unless otherwise indicated by this policy. In addition, nothing shall be affixed to any walls, windows, doors, or door frames, glass panels, or painted surfaces either outside or inside.
- Placing materials on windshields of vehicles on campus is prohibited. The only exceptions are official University notifications on parking-related matters as approved through Millersville University Police Department – Parking Services Police Services.

Violations

- Violators of this policy are subject to the laws and regulations of the Commonwealth of Pennsylvania, applicable federal laws and regulations, municipal ordinances, and the rules and regulations of the University.
- Violation of these provisions constitutes grounds for removal of the material.
- Millersville University reserves the right to charge back the cost of removal of any posting material, banner or chalking and any associated repairs to any entity or individual that violates this policy.
- Violations of this policy may be subject to assessed penalties for any infractions incurred, which may result in loss of posting privileges.

E. Student Club/Organization Approval Process

Student Government Association recognized student clubs and organizations must adhere to all posting procedures and guidelines as administered by the Department of Campus Life.