
- Use of _____

and LaFortune Student Center. Chalk is not approved on God Quad, in the vicinity of academic buildings, or on walls, stairs, ramps, or building entryways. All messages must be appropriate and include the name of the sponsoring group. Paint of any kind is prohibited on all outdoor surfaces.



forwards proposed contracts to the Office of the Vice President and General Counsel for review. When this review is complete, the Executive Vice President, or by delegation the Vice President for Student Affairs, the Associate Vice President for Student Development, or the Director of Student Centers, Activities, and Events executes such contracts. The University is liable only on contracts processed in this manner and only when such contracts are executed by the Executive Vice President, or by delegation the Vice President for Student Affairs, the Associate Vice President for Student Development, or the Director of Student Centers, Activities, and Events. The University will not assume legal liability for contracts executed by a student, recognized student group, or residence hall facility. Students are encouraged to contact the Student Activities Office for consultation when events may involve contracts.

Eligibility for Student Activities

Satisfactory academic and conduct standing is required in order to be eligible for student body office, class council office, the Campus Life Council, Hall President's Council, Student Government, or Club Coordination Council. The same requirement applies to student athletes, the t e ODirfe, th

All imprinted items must be purchased through a University approved vendor. A list of approved vendors can be found on the University Licensing website.

Violations of this policy (i.e. unauthor

The following restrictions are placed upon all those granted permission.

- 1 Door-to-door sales are prohibited in University residence hall facilities**
- 2 All advertising signs and posters must be officially stamped by the Student Activities Office. Those granted permission may advertise in any of the campus media with these same restrictions. Advertising posters must contain the following**
 - 1 Sponsoring organization name;**
 - 2 Description of product or service and prices;**
 - 3 Date and location of sale.**
- 3 Advertising may not publicize the address or telephone number of any University residence hall facility as a business office or headquarters.**
- 4 University residence hall facilities may not serve as a center of commercial activity. Telephones and mail addresses of University residence hall facilities may not serve as telephones or addresses for a business office. University residence hall facilities may not be used to store inventory.**
- 5 Any online sales by recognized student groups must be conducted through Student Shop ND (studentshop.nd.edu) or other methods approved by the Student Activities Office.**
- 6 Payment for merchandised goods may only be accepted at the point of sale in the form of Cash, Check (made out to the The University of Notre Dame), Diner Dollars or PayPal. Any use of other forms of payment (e.g. Venmo, Apple Pay, etc.) are prohibited unless approved by the Student Activities Office.**

The above merchandising regulations do not restrict an individual student from inviting and completing a business transaction in his or her room, e.g., with a pizza delivery person.

Fundraising

All fundraising activities that donate proceeds to internal and external organizations must be approved by the Director of Student Centers, Activities, and Events or designee. All outside organizations must be organized under Section 501(c)(3) of the Internal Revenue Code and further the mission and values of both the University of Notre Dame and the organization sponsoring the fundraiser.

religious group, Catholic or of another faith, which is not financially accountable to the University or which is served, supported, or organized by clergy or staff not directly coordinated by the Office of Campus Ministry, will not be approved.

A group of another faith which is clearly organized to serve the religious needs of students of other faiths will be given approval if they meet the recognized student group criteria and receive the complete cooperation of the Office of Campus Ministry. On the other hand, any group which seeks to proselytize Catholic students or is in any way disrespectful of or antagonistic to the doctrine and tradition of the Catholic Church will not be approved.

These guidelines are in no way intended to infringe upon the Open Speaker Policy of the University, nor are they meant in any way to inhibit the religious freedom of our students. Rather, these guidelines seek to clarify the requirements necessary for religious groups to receive fy

Any and all solicitation of funds, clothing books, votes, signatures, petitions, memberships, subscriptions or similar activities on the campus or within the University buildings must receive approval from the Director of Student Centers, Activities, and Events. Door-to-door sales and/or solicitation is always prohibited in University residence hall facilities, unless permitted under campus election guidelines established by Judicial Council. All requests must be initiated through the Student Activities Office.

Soliciting Advertising

Requests for any student or recognized student group to solicit advertising or to accept paid advertisements for any purpose must be initiated through the Student Activities Office and will be approved by the Director of Student Centers, Activities, and Events or designee. Student publications and other groups soliciting advertising must conform to local, state, and federal laws.

Soliciting Corporate Sponsorship

Any student or recognized student group wishing to solicit corporate sponsorship for any purpose or project affiliated in any way with the University must obtain permission in advance. All requests or proposals must be submitted through the Student Activities Office. Requests will be approved by the Director of Student Centers, Activities, and Events.

Soliciting Funds

Any student, group of students, or recognized student group wishing to solicit funds from anyone outside the University, including alumni and the parents of students must submit a request through the Student Activities Office. Requests

Student M



Student Clubs

Establishment

To be considered an official University recognized student club, the club's purpose must ° consid

A student may not charge purchases to the University or any University budget account without proper administrative approval. Any charge incurred without this authorization is the responsibility of the student, who alone is liable for the payment.

Ticket Sales and Promotion of Activities

Ticket sales or the promotion of activities may be done in the dining hall lobbies, LaFortune Student Center, and Duncan Student Center. Requests should be submitted at least two weeks in advance to the Student Activities Office. Permission will be granted by the Director of Student Centers, Activities, and Events or designee, and also by Campus Dining when applicable. A box office is operated at the LaFortune Information Desk as a service to recognized student groups.

Travel

Any recognized student group wishing to conduct or sponsor travel off-campus (local, regional, national, or international) must obtain prior approval from the Director of Student Centers, Activities, and Events or designee. The complete policy for recognized student group travel is on the [Student Activities Office web site](#).

Unofficial Student Publications

Approval for the sale and distribution of student and community literature on campus must be obtained from the Associate Vice President for Student Development. All requests must be initiated through the Student Activities Office. The University of

Violations and Alleged Violations of Student Activities Policies

The University's Student Activities Policies and t

The Panel reserves the right to suspend any and all club activities once the Student Group Conduct Process has been initiated through the conclusion of the process.

- 2 The President of the recognized student group can, upon request, receive an excused absence from University obligations (including class and extra-curricular activities) in order to attend the Hearing
- 3 The President of the recognized student group will have the opportunity to participate in an optional pre-Hearing meeting with a designee of the Panel before the scheduled Hearing to learn about the Hearing process and ask procedural questions. If the President elects to attend the informational meeting in perrodg in Sp

Office, Office of Community Standards, as well as a student designee from Club Coordination Council.

2 The President of the recognized student group may request a review of the Hearing Decision on one or both of the following two grounds:

1. procedural defect in the Student Group Conduct Process which would have been substantial enough to have changed the decision, and/or
2. the discovery of substantive new information that was unknown or unavailable to the recognized student group at the time of the Hearing and would have been substantial enough to have changed the decision.

3 Records containing the written request for review, Hearing notification, decision notification, action plan, witness statements, incident report, prior conduct history of the recognized student group, and any additional information

