



Campus Partners Phone Numbers: (661) -

[Academic Advising & Resource Center](#)

654-2700

be charged all of your housing fees for the year There is a \$0 cancellation fee for approved

(Resident's Name)

8501 Stockdale Highway, Box No. _____ *(your mailbox # will be assigned to you by Housing)*
Bakersfield, CA 93311

Receiving Package

If you receive a package or oversized envelope that will not fit in your mailbox, you will receive a "Notifii" email notifying you that you have a package that needs to be picked up. You may retrieve your package when you bring both the package slip and a photo I.D. (CSUB I.D. or driver's license) to the Student Housing and Residence Life reception desk. For security reasons, only the person to whom the package is addressed, with appropriate I.D., may pick up the package.

Outgoing Mail

If you have mail that you would like to send out, there is an outgoing mail slot located by the resident mailboxes. The Student Housing does not provide postage or shipping services.

Outgoing Package

If you have a package you would like to mail out, you will need to utilize the off-campus carrier such as the United States Postal Office, UPS, FedEx, etc.

*Please notify the Student Housing and Residence Life office in advance via email at housing@csub.edu if you had request any of the special carrier to pick up a package that you are returning or sending out. AND you will need to drop the package off at the front reception desk in the Student Housing East Community Center.

ABOUT YOUR SUITE

Suitemate(s) Agreement

For the 2020-2021 academic year, our suite residence hall facility accommodates two or three students per suite that share a common living area and exclusive bathroom. As you will be living with your suitemates in a shared community environment for the academic year, it would be a good idea to discuss with each other how you want to clean, share materials, and decorate/arrange the room so that you can live together comfortably. Your AP will have roommate(s) and suitemate(s) agreement forms available to you. This is a great tool to help guide

Appliances

Listed below are kitchen appliances that are permitted and not permitted for safety reasons.

NOT ALLOWED

Microwaves, hotplates, fryers, electric frying pans, space heaters, Halogen Lamps, coffee makers

ALLOWED

Refrigerator (4 cubic feet/3 feet high or smaller)

***Microwave Ovens**

Students are not permitted to have microwave ovens in their rooms unless it is a mini fridge/microwave combo with the same power and size specifications of the refrigerators above.

Doors

Your room door is considered a part of your room. Mounting posters, signs, or other items on your door can invite vandalism and create fire hazards. The occupants of the room will be held responsible for damages to the door when the originators of the damage cannot be identified.

*It is required that you NOT leave the deadbolt out preventing your door from closing a door prop).

unreasonable searches and intrusions into study or privacy and advance notice will be given for non-emergency maintenance or inspections.

Insurance & Personal Property

The University does not assume liability directly or indirectly for loss or damage to personal property by fire, theft, water, or any other cause except to the extent provided by the law. Renters insurance is strongly encouraged for residents. Additionally, the University is not responsible for personal property left behind by residents after their withdrawal, transfer, departure, suspension, or eviction from any room.

The University Police Department (UPD)

The University Police Department can be reached by dialing ext.2111 from any campus telephone or by dialing (661) 654-1111 or 911 from any off-campus telephone.

What Can I Do In Term of Security or Safety?

- b. Take cover under a sturdy desk, table or other furniture (or move against an interior wall, and protect your head and neck with your arms).
- c. If you take cover under sturdy furniture, hold on to it and be prepared to move with it.
- d. Hold your position until the ground stops shaking and it's safe to move.
- e. If it's safe to exit the room, put your shoes on, grab your keys, and evacuate the building. If it's safe to do so, bring essential items such as critical prescription medicine.
- f. If you have an Earthquake Emergency Kit, bring it.
- g. IF YOU CANNOT EXIT THE BUILDING, TIE A LIGHT COLORED CLOTH OUT THE WINDOW AND SUSPEND IT SO THAT IT CAN BE SEEN BY OTHERS.
- h. Move to the designated Evacuation Point taking care to keep away from downed trees, debris, and electrical lines

Sheltering in Place

- e. Discuss little problems as they arise to prevent them from escalating into bigger conflicts.
- f. Be assertive, not aggressive in asking for what you want or need.
- g. Use the RA staff or the RCC staff to assist you in this process. We have Roommate and Suite Agreement Forms that will help you succeed in this new relationship you have. While it may seem a bit formal to have a written agreement, being specific early on will help save you from communication problems later. WE ENCOURAGE ALL

RESIDENT'S RIGHTS

Each resident is entitled to certain basic rights. These rights describe the essence of our residential community. Each resident has the right to:

- a. Sleep and reside in the community without undue interference of excess noise.
- b. Live in a clean and healthy environment.
- c. Demand respect for one's personal belongings.
- d. Expect privacy within the "Right of Entry" policy guidelines stated in the lease agreement.
- e. Live free from intimidation, physical, and emotional harm.
- f. Be an individual in a manner that does not interfere with the rights of others.
- g. Settle conflicts in a reasonable manner.

STUDENT HOUSING RULES AND REGULATIONS

Residential Code of Student Conduct – CSU, Bakersfield

As residents of California State University, Bakersfield Housing you are responsible for abiding by all Residence Life Policies (RLP) as well as the Student Conduct Code as described in the CSUB Undergraduate and Graduate Catalogs. These policies are established to benefit individual students as well as the entire residential community. Failure to abide by Residence Life Policies may result in disciplinary action, revocation of your Housing License Agreement, or criminal and/or civil action.

- I. **Alcoholic Beverages:** It is our goal to establish and sustain an environment on campus that is conducive to the intellectual, emotional, and social growth of all members of our community. The Office of Residence Life is committed to the preservation of individual freedoms and the promotion of the health, safety and welfare of the community. Pursuant to these commitments, we have established the following policies governing the possession and consumption of alcoholic beverages on campus housing. Residential Life will enforce all state and local laws as well as Residence Life Policies relative to the consumption of alcohol. The following list of regulations comprise all appropriate local and state laws, as well as University and Residence Life Policies governing the use of alcohol in on-campus housing:
 - a. Residents who are under the age of 21 are not permitted to use, possess, or be in the presence of alcohol.
 - b. A resident of the legal drinking age may possess and consume alcohol in his/her residential unit with the room door closed so long as they are not in the presence of anyone under 21 years of age if a resident is of the legal drinking age but their

roommate(s) not, they cannot consume alcohol in their residential unit if their roommate(s) present. Please remember that all students have a right to be in their residential unit at all times.

- c. A resident of the legal drinking age may possess and consume alcohol in the residential unit of another resident who is at least 21 years of age. The host resident must be present, the door must be closed and no one under the age of 21 may be present.
- d. Open containers of alcohol are not permitted in ANY public area. This would include lounges, lobbies, outside residence halls, etc. Closed containers of alcohol are allowed in public areas only if they are being transported to the residential unit of a legal aged resident.
- e. Large group drinking parties, or parties where the focus of the gathering appears to be mainly for the purpose of consuming alcohol, are not permitted in residential units even if the residents are of legal age.
- f. Kegs, beer balls (empty or filled in any portion), or other large containers or quantities of alcohol are prohibited in housing.
- g. Per State law, students assume all legal responsibilities for actions and costs related to failure to comply with State laws regarding alcohol use.
- h. Any resident regardless of age found to be intoxicated and/or unable to exercise care for one's own safety and the safety of others due to intoxication is in violation of Residence Life Policy. R

Unauthorized downloading and uploading of copyrighted music, movies, and software constitutes as an illegal copyright infringement. Students should be aware that the unauthorized sharing of peer-to-peer file copyrighted works, including music, pictures, movies, and software is a violation of campus computer use policy. It is also illegal and may carry significant monetary and/or criminal sanctions. It is the responsibility of students who are downloading or uploading documents to make certain that they are not copyrighted works, or that the student has the permission of the copyright holder. Students who violate copyright laws are subject to university discipline as per Title 5, Section 41301 of the California Code of Regulations and may face criminal charges with the RIAA. Copyright infringement is a violation of subsection 15 (G) of the CSUB Student Code of Conduct which states: Use of computing facilities and resources in violation of copyoytse ofrs (a)6

and Parking Services guidelines. Bicycles, motorized skateboards, and motorcycle operators must follow all state, local, and university rules and regulations.

- f. Bicycles, skateboards, scooters, or any other motorized vehicle (unless medically necessary) should not be ridden inside the residence hall. All bicycles should be registered with the University Police Department. **No** motorizing fuel-driven engines

Student Housing and Residence Life may, at its sole option and discretion, revoke the student's housing license agreement.

XXIII. Pets: Animals are not allowed in campus housing at any time. The only exceptions are assisted living animals verified by our department and ~~can~~ ^{are} ~~not~~ ^{also} ~~allowed~~ ^{permitted} ~~to~~ ^{have} ~~fish~~ ⁱⁿ ~~the~~ ^{residential} ~~facilities~~ ^{facilities}. Fish tanks should not exceed 10 gallons. Prior to having a service or emotional support animal within the residential facility, residents should receive approval from the Office of Student Services with Disabilities and review and sign for acknowledgement the Office of Student Housing Service and Emotional Support Animal Guidelines.

XXIV. Privacy Recording: Personal Facilities: Making, attempting to make, transmitting, or attempting to transmit audio or video of any person(s) on Housing property in bathrooms, showers, bedrooms, or other premises where there is an explicit expectation of privacy, without the knowledge and consent of all participants' subject to such recordings, is prohibited.

XXV. Privacy Recording: Communication: Students are expected to respect the reasonable expectations of privacy of other individuals within the Housing community. Accordingly, students are not permitted to make or attempt to make audio or video recording of private, nonpublic conversations and/or meetings on University premises, without the knowledge and consent of all participants' subject to such recordings. In such circumstances, the use of undisclosed hidden recording devices is prohibited, as is the transmission and/or distribution of any such recordings. This provision does not extend to the recording of public events or discussions, or to recordings made for law enforcement purposes.

XXVI. Posting: Residential community members and residential student groups may post materials with the permission of the Residence Life staff member. ~~Residential~~ ^{Individual} individuals and groups must obtain permission from the Student Union and ~~Residen~~ ^{Residence} Life Office. No offensive or alcohol/drug-related materials may be posted in a public area or a place where they can be viewed from a public area (e.g. external door, in a visible place from windows, etc.).

XXVII. Quiet Hours:

- a. All musical and percussion instruments must be registered with our ~~office~~ ^{office} being played in the residence halls. Permission must be obtained in writing from roommates and neighboring rooms
- b. Quiet hours mean that community members must keep ~~noise~~ ^{noise} ~~to~~ ^{to} ~~as~~ ^{as} ~~low~~ ^{low} ~~as~~ ^{as} ~~possible~~ ^{possible} ~~in~~ ⁱⁿ ~~all~~ ⁱⁿ ~~of~~ ⁱⁿ ~~our~~ ⁱⁿ ~~housing~~ ⁱⁿ ~~,~~ ⁱⁿ ~~surrounding~~ ⁱⁿ ~~grounds~~ ⁱⁿ ~~,~~ ⁱⁿ ~~and~~ ⁱⁿ ~~recreation~~ ⁱⁿ ~~areas.~~ ⁱⁿ Courtesy hours mean that residents are expected to maintain a reasonable or moderate noise level.

- f. Providing access to buildings or rooms within buildings to those other than residents with key access, staff, or attended guests by any means;
- g. Failure to lock or secure doors, entrance doors, or allowing a person entrance into a building and leaving them unattended in a public area;
- h. Removal of any window screens (except for evacuation due to a fire) residents of a living unit may be fined if a screen is removed for an emergency purpose;
- i. Throwing, dropping, or projecting any objects from any residence hall building doorway, or window;
- j. Using one's window as a means of entry or exit; or using your room to store unsightly articles, garbage, or university owned or leased furniture is not permitted.
- k. Use of sporting and recreation equipment are prohibited in indoor common areas such as lobbies, hallways, and entrances.
- l. Bicycles, skateboards, scooters, hover boards, or any other motorized vehicle (unless medically necessary and approved) should not be ridden inside the residence hall. Due to fire safety regulations, gas-powered motorcycles, scooters, mopeds, etc. are not allowed in the residence halls at any time. Bicycles,

- b. Smoking: "Smoke" or "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, cigarillo, pipe, hookah, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoke" or "Smoking" also includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.
- c. Tobacco Free: "Tobacco Free" means the use of cigarettes, pipes, cigars, smokeless tobacco, snuffs, and other tobacco products are prohibited on all University properties.
- d. Tobacco lu.20 (j EMC /P <</M2.7210 f7(gu)4 (r)8(r)3(x)4-2 (ii)32(s)4C (v)2n(t)33(-1)T(n)2 (t)35

organization not affiliated with the Housing Office to sell or advertise door to door within the buildings or parking lots.

XXXVI. Weapons, Firearms or Ammunition: The possession or use of firearms, guns, replicas, ammunition, explosive or combustible materials, pistols, revolvers, pellet guns, air guns, and/or injury threatening weapons deemed by law enforcement to be deadly are strictly prohibited. This also includes but is not limited to dirks, daggers, machetes, slingshots, switchblade knives, weapons commonly known as blackjacks, closed-billy-clubs, and metal brass knuckles. Metal pipes, bars, razors with an unguarded edge or any knife being used for a purpose other than the purpose for which it was intended (i.e. a kitchen knife being used as a weapon or to instill fear in another.)