

# Administrative Policy

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SUBJECT: POLICY ON TIME, PLACE, AND MANNER OF FREE EXPRESSION

## I. Preamble

Exposure to the widest possible range of ideas, viewpoints, opinions and creative expression is an integral and indispensable part of a University education for life in a diverse global society. California State University, Los Angeles supports the right of individual students, faculty, staff and student organizations to exercise free speech, including but not limited to artistic, political, and/or symbolic speech, provided only that such expression does not significantly or materially disrupt normal activities or infringe upon the rights of others. This policy establishes reasonable, non-discriminatory, content-

Approved: \_\_\_\_\_

Date: \_\_\_\_\_



3. Persons may not block or otherwise interfere with the reasonable free flow of vehicular, bicycle or pedestrian traffic. The right of way on streets and sidewalks must be maintained.
4. Persons may not block or otherwise interfere with reasonable ingress and egress into and out of campus buildings, or interfere with any use of property belonging to the University, or to other persons, which is legal and authorized by the owner of the property.
5. Persons shall not significantly or materially disrupt any event or activity sponsored by the University or by any users authorized to use University facilities.
6. The safety and well-being of the campus community must be protected at all times. Persons shall not engage in physically abusive conduct toward any person or property nor present a credible threat of physical harm, or an objectively demonstrable risk of suffering physical harm. University property will be protected in accordance with all applicable University rules and procedures.
7. Persons shall comply with the directions of University officials lawfully acting in the performance of their duties. University officials shall not invoke this provision to stifle expression because of its content.
8. Amplified sound including public address systems shall comply with sound level limits specified in applicable University procedures.
9. When an event is being held in a University building or a facility, persons may demonstrate and/or leaflet in accordance with the procedures set forth in this policy. Signs, placards or similar paraphernalia associated with a demonstration may not be carried into the building or facility. Members of the campus community and outside guests shall have the right to peacefully protest any speaker, meeting, or event, so long as the event being protested is not significantly or materially disrupted.
10. Reasonable access to the public forum and limited public forum portions of campus for noncommercial speech and expressive activities is available to all, including those who are not a member of a recognized campus organization, or are not members of the University community. In allocating space and facilities that may be reserved members of the University community have priority for use of space and facilities over the general public.
11. Organizations sponsoring or organizing events, demonstrations, leafleting or equivalent activities will be held responsible for compliance with this policy. Each individual participating in an event, demonstration or equivalent activity is accountable for compliance with the provisions of this policy and all other applicable University policies. A substantiated complaint of a serious violation of this policy or any other University policy by a member of the University community may be grounds for proportionate disciplinary action against individuals, the sponsoring or participating organizations, and/or organization officers. Such disciplinary action shall be handled through the normal disciplinary procedures of the University. Disciplinary actions shall not be used to inhibit expression because of its content.
12. The University's Department of Public Safety will determine the type of security necessary based on the public safety needs of the event being held. Each event

will be considered on a case-by-case basis to determine appropriate staffing. The University will assess security needs, and assess fees for security provided by the University, based only on factors that are not related to viewpoint, such as the size of the crowd expected at an event, the location of the event, the time of day when the event is held, and the availability of parking in proximity to the event.

13. Signs, posters, placards and banners on University property may not be of a size, shape, or type that will interfere with University functions, operations or events, cause damage to University property, or pose a danger to the safety of persons or property. Signs exceeding 24" by 36" dimensions may be made only of foam core, cardboard or paper. No sign of any size or shape shall be made of metal. No person, while participating in any demonstration, rally, picket line, public assembly, or protest, shall carry or possess a signpost, pole, pipe or stake fabricated of metal or composite material, regardless of width or diameter. Sign posts made of wood or foam are permissible providing their dimensions do not exceed one-fourth inch in thickness and two inches in width, or if not generally rectangular in shape, such object shall not exceed one half inch at its largest diameter.

Additional prohibited items include:

- Any bag exceeding the size of 18" by 14" by 7"
- Any weapons



expected to refrain from littering and may be held responsible for costs incurred as a result of littering. Such distribution must not interfere with classes and other University functions, operations, and events, or obstruct the free flow of pedestrian and vehicular traffic, and may not be conducted at the top or bottom of elevators and stairs.

Distribution is defined as individuals handing materials to other individuals who may accept them or refrain from receiving them. Leaving materials unattended on a surface to be picked up is considered littering, not distribution. For purposes of this provision, announcements, statements or materials pertaining to the sale of goods or services authorized by the University administration pursuant to the Campus Solicitation policy are considered non-commercial.

Printed material shall not be placed on or in vehicles parked on University property.

#### APPENDICES:

1. Map of Public Forum Areas

