Residence Hall Posting Policy Updated February 2019

1 POSTING

The requirements listed in this policy are for **residence hall** pore ements lis only intended to apply to posters/flyers distributed into residence halls. For posting in areas other than residence halls, please contact University Services.

Posters/flyers are intended to advertise and announce Tulane sponsored events. Thus, the content and purpose of these events must adhere to University policies, including but not limited to:

Posters/flyers must be from a Tulane University approved department or student organization. The sponsoring department or organization must be clearly stated on posters.

Posters/flyers must contain a valid Tulane e-mail address so that there is a Tulane affiliated contact for the event. Posters/flyers must have a valid date and time.

Posters/flyers must not be offensive or contain any offensive language, imagery or messages determined at the discretion of /or

other types of solicitations (job opportunities, furniture

sales, etc.).

2 SUBMITTING POSTERS

Posters/flyers must be submitted to Housing & Residence Life, located in Irby Hal-Fled .Hal-Flence Lialr5Unfr5Unfr)-fed)9(.H)-